

|  |   |                  |
|--|---|------------------|
|  <b>ATMIYA<br/>UNIVERSITY</b> | <b>NAAC – Cycle – 1</b><br><b>AISHE: U-0967</b> |                  |
|  | <b>Criterion 5</b>                              | <b>SS&amp;P</b>  |
|  | <b>KI 5.1</b>                                   | <b>DVV 5.1.4</b> |

|              |   |
|--------------|---|
| <b>5.1.4</b> | <i>The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases</i><br>1. <i>Implementation of guidelines of statutory/regulatory bodies</i><br>2. <i>Organisation-wide awareness and undertakings on policies with zero tolerance</i><br>3. <i>Mechanisms for submission of online/offline students' grievances</i><br>4. <i>Timely redressal of the grievances through appropriate committees</i> |
|--------------|---|

### **DVV Clarification – 5.1.4**

# **Minutes of meetings of Student Grievance Committee, as per metric**



**ATMIYA  
UNIVERSITY**

**NAAC – Cycle – 1  
AISHE: U-0967**

**Criterion 5**

**SS&P**

**KI 5.1**

**DVV 5.1.4**



**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act 11, 2018)

Yogidham Gurukul, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)

**Meeting Agenda & Notes**

|                       |                                       |             |          |             |         |
|-----------------------|---------------------------------------|-------------|----------|-------------|---------|
| <b>Committee Name</b> | Student Grievance Redressal Committee |             |          |             |         |
| <b>Meeting No.</b>    | 04                                    |             |          |             |         |
| <b>Date</b>           | 01/08/2023                            | <b>Time</b> | 02:00 pm | <b>A.Y.</b> | 2023-24 |
| <b>Venue</b>          | IQAC Board Room                       |             |          |             |         |

**Agenda List**

| <b>Agenda No.</b> | <b>Details</b>                                |
|-------------------|---|
| SGRC-04-01        | Welcome and Introductory Remarks              |
| SGRC-04-02        | To introduce the members of the Committee     |
| SGRC-04-03        | Objectives of the Committee                   |
| SGRC-04-04        | To set up grievance redressal system          |
| SGRC-04-05        | To introduce sub committees                   |
| SGRC-04-06        | Any other agenda with the permission of chair |





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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act 11, 2018)

Yogidham Gurukul, Katalwad Road, Rajkot - 360005, Gujarat (INDIA)

**Minutes of Meeting**

|                       |                                       |             |          |             |         |
|-----------------------|---------------------------------------|-------------|----------|-------------|---------|
| <b>Committee Name</b> | Student Grievance Redressal Committee |             |          |             |         |
| <b>Meeting No.</b>    | 04                                    |             |          |             |         |
| <b>Date</b>           | 01/08/2023                            | <b>Time</b> | 02:00 pm | <b>A.Y.</b> | 2023-24 |
| <b>Venue</b>          | IQAC Board Room                       |             |          |             |         |

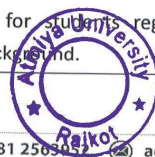
**Minutes of Meeting**

| Agenda No. | Details   |  |                    |             |             |   |                   |  |              |   |                       |           |             |   |                  |                       |            |   |                    |                         |                    |   |                        |                             |        |   |                   |                       |        |   |                |                       |        |   |                  |                               |        |   |                   |                               |        |    |                 |                               |        |    |                   |                      |                   |    |                       |                               |                   |    |                   |                        |                   |
|------------|---|--|--------------------|-------------|-------------|---|-------------------|--|--------------|---|-----------------------|-----------|-------------|---|------------------|-----------------------|------------|---|--------------------|-------------------------|--------------------|---|------------------------|-----------------------------|--------|---|-------------------|-----------------------|--------|---|----------------|-----------------------|--------|---|------------------|-------------------------------|--------|---|-------------------|-------------------------------|--------|----|-----------------|-------------------------------|--------|----|-------------------|----------------------|-------------------|----|-----------------------|-------------------------------|-------------------|----|-------------------|------------------------|-------------------|
| SGRC-04-01 | Dr. Vishal Khasgiwala welcomed all the members.   |  |                    |             |             |   |                   |  |              |   |                       |           |             |   |                  |                       |            |   |                    |                         |                    |   |                        |                             |        |   |                   |                       |        |   |                |                       |        |   |                  |                               |        |   |                   |                               |        |    |                 |                               |        |    |                   |                      |                   |    |                       |                               |                   |    |                   |                        |                   |
| SGRC-04-02 | <p>Dr. Vishal Khasgiwala introduced all the members as below:</p> <table border="1"> <thead> <tr> <th>Sr.</th> <th>Name</th> <th>Affiliation</th> <th>Designation</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Prof. Anamik Shah</td> <td>Ex-Vice Chancellor of Gujarat Vidyapith, Ahmedabad</td> <td>Ombudsperson</td> </tr> <tr> <td>2</td> <td>Dr. Vishal Khasgiwala</td> <td>Dean,FOBC</td> <td>Chairperson</td> </tr> <tr> <td>3</td> <td>Dr. Samixa Patel</td> <td>Asso. Prof., Pharmacy</td> <td>Member (F)</td> </tr> <tr> <td>4</td> <td>Ms. Kanchan Vadher</td> <td>Asst. Prof., Management</td> <td>Member (SC/ST/OBC)</td> </tr> <tr> <td>5</td> <td>Ms. Bhumika Zalavadiya</td> <td>Asst. Prof., Computer Engg.</td> <td>Member</td> </tr> <tr> <td>6</td> <td>Mr. Vijay Chauhan</td> <td>Asst. Prof., Pharmacy</td> <td>Member</td> </tr> <tr> <td>7</td> <td>Dr. Alpa Joshi</td> <td>Asso. Prof., Commerce</td> <td>Member</td> </tr> <tr> <td>8</td> <td>Dr. Keyur Parmar</td> <td>Asst. Prof., Mechanical Engg.</td> <td>Member</td> </tr> <tr> <td>9</td> <td>Mr. Divyesh Gohel</td> <td>Asst. Prof., Computer Science</td> <td>Member</td> </tr> <tr> <td>10</td> <td>Dr. Viral Karia</td> <td>Asst. Prof., Chemical Science</td> <td>Member</td> </tr> <tr> <td>11</td> <td>Mr. Brijraj Kacha</td> <td>Computer Engineering</td> <td>Student Member(M)</td> </tr> <tr> <td>12</td> <td>Mr. Jadav Akshaykumar</td> <td>Bachelor of Comp. Application</td> <td>Student Member(M)</td> </tr> <tr> <td>13</td> <td>Ms. Sneha Chauhan</td> <td>Electrical Engineering</td> <td>Student Member(F)</td> </tr> </tbody> </table> | Sr.  | Name               | Affiliation | Designation | 1 | Prof. Anamik Shah | Ex-Vice Chancellor of Gujarat Vidyapith, Ahmedabad | Ombudsperson | 2 | Dr. Vishal Khasgiwala | Dean,FOBC | Chairperson | 3 | Dr. Samixa Patel | Asso. Prof., Pharmacy | Member (F) | 4 | Ms. Kanchan Vadher | Asst. Prof., Management | Member (SC/ST/OBC) | 5 | Ms. Bhumika Zalavadiya | Asst. Prof., Computer Engg. | Member | 6 | Mr. Vijay Chauhan | Asst. Prof., Pharmacy | Member | 7 | Dr. Alpa Joshi | Asso. Prof., Commerce | Member | 8 | Dr. Keyur Parmar | Asst. Prof., Mechanical Engg. | Member | 9 | Mr. Divyesh Gohel | Asst. Prof., Computer Science | Member | 10 | Dr. Viral Karia | Asst. Prof., Chemical Science | Member | 11 | Mr. Brijraj Kacha | Computer Engineering | Student Member(M) | 12 | Mr. Jadav Akshaykumar | Bachelor of Comp. Application | Student Member(M) | 13 | Ms. Sneha Chauhan | Electrical Engineering | Student Member(F) |
| Sr.        | Name  | Affiliation  | Designation        |             |             |   |                   |  |              |   |                       |           |             |   |                  |                       |            |   |                    |                         |                    |   |                        |                             |        |   |                   |                       |        |   |                |                       |        |   |                  |                               |        |   |                   |                               |        |    |                 |                               |        |    |                   |                      |                   |    |                       |                               |                   |    |                   |                        |                   |
| 1          | Prof. Anamik Shah   | Ex-Vice Chancellor of Gujarat Vidyapith, Ahmedabad | Ombudsperson       |             |             |   |                   |  |              |   |                       |           |             |   |                  |                       |            |   |                    |                         |                    |   |                        |                             |        |   |                   |                       |        |   |                |                       |        |   |                  |                               |        |   |                   |                               |        |    |                 |                               |        |    |                   |                      |                   |    |                       |                               |                   |    |                   |                        |                   |
| 2          | Dr. Vishal Khasgiwala   | Dean,FOBC  | Chairperson        |             |             |   |                   |  |              |   |                       |           |             |   |                  |                       |            |   |                    |                         |                    |   |                        |                             |        |   |                   |                       |        |   |                |                       |        |   |                  |                               |        |   |                   |                               |        |    |                 |                               |        |    |                   |                      |                   |    |                       |                               |                   |    |                   |                        |                   |
| 3          | Dr. Samixa Patel  | Asso. Prof., Pharmacy                              | Member (F)         |             |             |   |                   |  |              |   |                       |           |             |   |                  |                       |            |   |                    |                         |                    |   |                        |                             |        |   |                   |                       |        |   |                |                       |        |   |                  |                               |        |   |                   |                               |        |    |                 |                               |        |    |                   |                      |                   |    |                       |                               |                   |    |                   |                        |                   |
| 4          | Ms. Kanchan Vadher  | Asst. Prof., Management                            | Member (SC/ST/OBC) |             |             |   |                   |  |              |   |                       |           |             |   |                  |                       |            |   |                    |                         |                    |   |                        |                             |        |   |                   |                       |        |   |                |                       |        |   |                  |                               |        |   |                   |                               |        |    |                 |                               |        |    |                   |                      |                   |    |                       |                               |                   |    |                   |                        |                   |
| 5          | Ms. Bhumika Zalavadiya  | Asst. Prof., Computer Engg.                        | Member             |             |             |   |                   |  |              |   |                       |           |             |   |                  |                       |            |   |                    |                         |                    |   |                        |                             |        |   |                   |                       |        |   |                |                       |        |   |                  |                               |        |   |                   |                               |        |    |                 |                               |        |    |                   |                      |                   |    |                       |                               |                   |    |                   |                        |                   |
| 6          | Mr. Vijay Chauhan   | Asst. Prof., Pharmacy                              | Member             |             |             |   |                   |  |              |   |                       |           |             |   |                  |                       |            |   |                    |                         |                    |   |                        |                             |        |   |                   |                       |        |   |                |                       |        |   |                  |                               |        |   |                   |                               |        |    |                 |                               |        |    |                   |                      |                   |    |                       |                               |                   |    |                   |                        |                   |
| 7          | Dr. Alpa Joshi  | Asso. Prof., Commerce                              | Member             |             |             |   |                   |  |              |   |                       |           |             |   |                  |                       |            |   |                    |                         |                    |   |                        |                             |        |   |                   |                       |        |   |                |                       |        |   |                  |                               |        |   |                   |                               |        |    |                 |                               |        |    |                   |                      |                   |    |                       |                               |                   |    |                   |                        |                   |
| 8          | Dr. Keyur Parmar  | Asst. Prof., Mechanical Engg.                      | Member             |             |             |   |                   |  |              |   |                       |           |             |   |                  |                       |            |   |                    |                         |                    |   |                        |                             |        |   |                   |                       |        |   |                |                       |        |   |                  |                               |        |   |                   |                               |        |    |                 |                               |        |    |                   |                      |                   |    |                       |                               |                   |    |                   |                        |                   |
| 9          | Mr. Divyesh Gohel   | Asst. Prof., Computer Science                      | Member             |             |             |   |                   |  |              |   |                       |           |             |   |                  |                       |            |   |                    |                         |                    |   |                        |                             |        |   |                   |                       |        |   |                |                       |        |   |                  |                               |        |   |                   |                               |        |    |                 |                               |        |    |                   |                      |                   |    |                       |                               |                   |    |                   |                        |                   |
| 10         | Dr. Viral Karia   | Asst. Prof., Chemical Science                      | Member             |             |             |   |                   |  |              |   |                       |           |             |   |                  |                       |            |   |                    |                         |                    |   |                        |                             |        |   |                   |                       |        |   |                |                       |        |   |                  |                               |        |   |                   |                               |        |    |                 |                               |        |    |                   |                      |                   |    |                       |                               |                   |    |                   |                        |                   |
| 11         | Mr. Brijraj Kacha   | Computer Engineering                               | Student Member(M)  |             |             |   |                   |  |              |   |                       |           |             |   |                  |                       |            |   |                    |                         |                    |   |                        |                             |        |   |                   |                       |        |   |                |                       |        |   |                  |                               |        |   |                   |                               |        |    |                 |                               |        |    |                   |                      |                   |    |                       |                               |                   |    |                   |                        |                   |
| 12         | Mr. Jadav Akshaykumar   | Bachelor of Comp. Application                      | Student Member(M)  |             |             |   |                   |  |              |   |                       |           |             |   |                  |                       |            |   |                    |                         |                    |   |                        |                             |        |   |                   |                       |        |   |                |                       |        |   |                  |                               |        |   |                   |                               |        |    |                 |                               |        |    |                   |                      |                   |    |                       |                               |                   |    |                   |                        |                   |
| 13         | Ms. Sneha Chauhan   | Electrical Engineering                             | Student Member(F)  |             |             |   |                   |  |              |   |                       |           |             |   |                  |                       |            |   |                    |                         |                    |   |                        |                             |        |   |                   |                       |        |   |                |                       |        |   |                  |                               |        |   |                   |                               |        |    |                 |                               |        |    |                   |                      |                   |    |                       |                               |                   |    |                   |                        |                   |





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| SGRC-04-03 | <p>Dr. Vishal Khasgiwaladissemnated the following objectives of the Student Grievance Redressal Committee:</p> <ol style="list-style-type: none"> <li>(1) To prevent and address any form of discrimination based on caste, religion, gender, disability, or socioeconomic status.</li> <li>(2) To maintain a disciplined, respectful, and safe campus environment conducive to learning and growth.</li> <li>(3) To ensure equal opportunities for all students, irrespective of their backgrounds, and foster an inclusive culture.</li> <li>(4) To safeguard the rights and address the specific concerns of students from Scheduled Castes (SC) and Scheduled Tribes (ST).</li> <li>(5) To address complaints of sexual harassment through the Internal Complaints Committee (ICC) in accordance with POSH regulations.</li> <li>(6) To prevent, identify, and address incidents of ragging, ensuring a ragging-free campus as per UGC guidelines.</li> <li>(7) To educate students about their rights, responsibilities, and available grievance mechanisms within the university framework.</li> <li>(8) To ensure grievances are addressed promptly and resolved within the specified timeline for each sub-committee.</li> <li>(9) To build trust between students and university authorities through open and accessible grievance redressal mechanisms.</li> <li>(10) To address grievances at an early stage to avoid escalation and maintain harmony within the university.</li> <li>(11) To support the implementation and monitoring of institutional policies related to equality, anti-ragging, and anti-discrimination.</li> <li>(12) To ensure that students feel secure, supported, and confident in voicing their concerns without fear of retaliation.</li> </ol> |
| SGRC-04-04 | <p>As a preliminary stage to set up a grievance redressal system, all the members agreed to install a drop box to receive grievances from the complainants, with due respect to their privacy.</p>   |
| SGRC-04-05 | <p>Dr. Vishal Khasgiwala introduced sub committees with their brief introduction as follows:</p> <p>The <b>Student Grievance Redressal Committee (SGRC)</b> is a vital body established to address and resolve the concerns of students in a fair, transparent, and effective manner. The committee ensures that students' voices are heard, their grievances are addressed promptly, and a harmonious and inclusive learning environment is maintained.</p> <p>To handle specific types of grievances, the SGRC operates through six specialized sub-committees:</p> <p><b>1. Anti-Discrimination Committee</b></p> <p>This committee works to eliminate all forms of discrimination on campus, ensuring equal treatment and opportunities for students regardless of their caste, religion, gender, disability, or socioeconomic background.</p>   |





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|  | <p><b>2. Discipline Committee</b><br/>The Discipline Committee ensures that university rules and regulations are upheld. It handles issues related to misconduct, instills ethical behaviour, and fosters a respectful and disciplined academic environment.</p> <p><b>3. Equal Opportunity Committee</b><br/>Dedicated to promoting inclusivity, this committee ensures that all students, especially those from underprivileged sections, have access to opportunities that aid their academic and personal growth.</p> <p><b>4. SC/ST Committee</b><br/>This committee addresses the unique concerns and challenges faced by Scheduled Caste (SC) and Scheduled Tribe (ST) students, safeguarding their rights and ensuring their inclusion in the academic and social framework of the university.</p> <p><b>5. Internal Complaints Committee (ICC)</b><br/>The ICC is responsible for addressing complaints related to sexual harassment, adhering to the Prevention of Sexual Harassment (POSH) Act, and creating a safe and respectful environment for all students.</p> <p><b>6. Anti-Ragging Committee</b><br/>Committed to eradicating ragging, this committee ensures strict compliance with anti-ragging policies, promoting a supportive and fear-free campus for students, especially newcomers.</p> |
|  | The Member Dr. Alpa Joshi gave vote of thanks to all the members.  |

Signature of Chairperson





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Yogidham Gurukul, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)

**Meeting Attendance**

|                       |                                       |             |          |                     |
|-----------------------|---------------------------------------|-------------|----------|---------------------|
| <b>Committee Name</b> | Student Grievance Redressal Committee |             |          |                     |
| <b>Meeting No.</b>    | 04                                    |             |          |                     |
| <b>Date</b>           | 01/08/2023                            | <b>Time</b> | 02:00 pm | <b>A.Y.</b> 2023-24 |
| <b>Venue</b>          | IQAC Board Room                       |             |          |                     |

**Meeting Attendance**

| Sr. | Name                   | Designation                   | Absent/Present | Remarks |
|-----|------------------------|-------------------------------|----------------|---------|
| 1   | Dr. Vishal Khasgiwala  | Dean,FOBC                     |                |         |
| 2   | Dr. Samixa Patel       | Asso. Prof., Pharmacy         |                |         |
| 3   | Ms. Kanchan Vadher     | Asst. Prof., Management       |                |         |
| 4   | Ms. Bhumika Zalavadiya | Asso. Prof., Computer Engg.   |                |         |
| 5   | Mr. Vijay Chauhan      | Asst. Prof., Pharmacy         |                |         |
| 6   | Dr. Alpa Joshi         | Asso. Prof., Commerce         |                |         |
| 7   | Dr. Keyur Parmar       | Asst. Prof., Mechanical Engg. |                |         |
| 8   | Mr. Divyesh Gohel      | Asst. Prof., Computer Science |                |         |
| 9   | Dr. Viral Karia        | Asst. Prof., Chemical Science |                |         |
| 10  | Mr. Brijraj Kacha      | Computer Engineering          |                |         |
| 11  | Mr. Jadav Akshaykumar  | Bachelor of Comp. Application |                |         |
| 12  | Ms. Sneha Chauhan      | Electrical Engineering        |                |         |



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**Meeting Agenda& Notes**

|                       |                                       |             |          |             |         |
|-----------------------|---------------------------------------|-------------|----------|-------------|---------|
| <b>Committee Name</b> | Student Grievance Redressal Committee |             |          |             |         |
| <b>Meeting No.</b>    | 05                                    |             |          |             |         |
| <b>Date</b>           | 21/11/2023                            | <b>Time</b> | 02:00 pm | <b>A.Y.</b> | 2023-24 |
| <b>Venue</b>          | IQAC Board Room                       |             |          |             |         |

**Agenda List**

| <b>Agenda No.</b> | <b>Details</b>                               |
|-------------------|--|
| SGRC-05-01        | Welcome and Introductory Remarks             |
| SGRC-05-02        | Review of Grievance Mechanism Implementation |
| SGRC-05-03        | Updates from Sub-Committees                  |
| SGRC-05-04        | Addressing Initial Grievances                |
| SGRC-05-05        | Awareness and Communication Strategies       |
| SGRC-05-06        | Policy and Procedural Improvements           |
| SGRC-05-07        | Future Action Plan                           |



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## Minutes of Meeting

|                       |                                       |             |          |             |         |
|-----------------------|---------------------------------------|-------------|----------|-------------|---------|
| <b>Committee Name</b> | Student Grievance Redressal Committee |             |          |             |         |
| <b>Meeting No.</b>    | 05                                    |             |          |             |         |
| <b>Date</b>           | 21/11/2023                            | <b>Time</b> | 02:00 pm | <b>A.Y.</b> | 2023-24 |
| <b>Venue</b>          | IQAC Board Room                       |             |          |             |         |

### Minutes of Meeting

| Agenda No. | Details   |
|------------|---|
| SGRC-05-01 | Dr. Vishal Khasgiwala welcomed all the members.   |
| SGRC-05-02 | The Chairperson initiated the discussion by reviewing the status of the grievance submission and resolution mechanism introduced during the first meeting. It was noted that the system is functional, and a few grievances have been received. Suggestions were made to improve the user-friendliness of the online grievance portal.  |
| SGRC-05-03 | <ol style="list-style-type: none"> <li>(1) Anti-Discrimination Committee: Reported no major complaints but suggested conducting a campus sensitization workshop.</li> <li>(2) Discipline Committee: Addressed minor behavioural issues and proposed stricter guidelines for repeated offenses.</li> <li>(3) Equal Opportunity Committee: Highlighted their focus on increasing accessibility for students with disabilities.</li> <li>(4) SC/ST Committee: Shared plans to organize an awareness drive for SC/ST students about their rights and available resources.</li> <li>(5) Internal Complaints Committee: Reported no major complaints.</li> <li>(6) Anti-Ragging Committee: Reported no ragging incidents but emphasized continuous monitoring during orientation programs.</li> </ol> |
| SGRC-05-04 | All received grievances were reviewed and resolutions were discussed. A follow-up mechanism was proposed to ensure timely responses.  |
| SGRC-05-05 | Members discussed the importance of increasing awareness among students about the grievance redressal mechanism. The committee decided to: <ol style="list-style-type: none"> <li>(1) Organize orientation sessions for students.</li> <li>(2) Publish detailed information on the university website and notice boards.</li> <li>(3) Distribute brochures explaining the roles of each sub-committee.</li> </ol>   |
| SGRC-05-06 | Based on initial feedback, the following recommendations were made: <ol style="list-style-type: none"> <li>(1) Simplify grievance submission procedures to reduce processing time.</li> <li>(2) Provide dedicated training for sub-committee members to handle specific types of grievances effectively.</li> <li>(3) Develop a FAQ document addressing common student concerns.</li> </ol>   |







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|                 |   |
|-----------------|---|
|                 |   |
| SGRC -<br>05-07 | <p>The committee agreed on the following action points:</p> <ol style="list-style-type: none"> <li>(1) Conduct quarterly meetings for status reviews.</li> <li>(2) Plan workshops and events to promote inclusivity and awareness.</li> <li>(3) Schedule sub-committee meetings to focus on their respective responsibilities.</li> </ol> |
|                 | Dr. Vishal Khasgiwala gave vote of thanks to all the members.   |

  
Signature of Chairperson





**Meeting Attendance**

|                       |                                       |             |          |             |         |
|-----------------------|---------------------------------------|-------------|----------|-------------|---------|
| <b>Committee Name</b> | Student Grievance Redressal Committee |             |          |             |         |
| <b>Meeting No.</b>    | 05                                    |             |          |             |         |
| <b>Date</b>           | 21/11/2023                            | <b>Time</b> | 02:00 pm | <b>A.Y.</b> | 2023-24 |
| <b>Venue</b>          | IQAC Board Room                       |             |          |             |         |

**Meeting Attendance**

| Sr. | Name                   | Designation                   | Absent/Present | Remarks |
|-----|------------------------|-------------------------------|----------------|---------|
| 1   | Dr. Vishal Khasgiwala  | Dean,FOBC                     | ✓              |         |
| 2   | Dr. Samixa Patel       | Asso. Prof., Pharmacy         | ✓              |         |
| 3   | Ms. Kanchan Vadher     | Asst. Prof., Management       | ✓              |         |
| 4   | Ms. Bhumika Zalavadiya | Asso. Prof., Computer Engg.   | ✓              |         |
| 5   | Mr. Vijay Chauhan      | Asst. Prof., Pharmacy         | ✓              |         |
| 6   | Dr. Alpa Joshi         | Asso. Prof., Commerce         | ✓              |         |
| 7   | Dr. Keyur Parmar       | Asst. Prof., Mechanical Engg. | AB             |         |
| 8   | Mr. Divyesh Gohel      | Asst. Prof., Computer Science | ✓              |         |
| 9   | Dr. Viral Karia        | Asst. Prof., Chemical Science | AB             |         |
| 10  | Mr. Brijraj Kacha      | Computer Engineering          | ✓              |         |
| 11  | Mr. Jadav Akshaykumar  | Bachelor of Comp. Application | ✓              |         |
| 12  | Ms. Sneha Chauhan      | Electrical Engineering        | ✓              |         |





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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act 11, 2018)

Yogidham Gurukul, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)

**Meeting Agenda& Notes**

|                       |                                       |             |          |             |         |
|-----------------------|---------------------------------------|-------------|----------|-------------|---------|
| <b>Committee Name</b> | Student Grievance Redressal Committee |             |          |             |         |
| <b>Meeting No.</b>    | 06                                    |             |          |             |         |
| <b>Date</b>           | 05/04/2024                            | <b>Time</b> | 02:00 pm | <b>A.Y.</b> | 2023-24 |
| <b>Venue</b>          | IQAC Board Room                       |             |          |             |         |

**Agenda List**

| Agenda No. | Details  |
|------------|--|
| SGRC-06-01 | Welcome and Introductory Remarks                     |
| SGRC-06-02 | Review of Action Taken on Previous Meeting Decisions |
| SGRC-06-03 | Progress Reports from Sub-Committees                 |
| SGRC-06-04 | Assessment of Awareness Initiatives                  |
| SGRC-06-05 | Training and Capacity Building for Members           |
| SGRC-06-06 | Discussion on Emerging Concerns and Feedback         |
| SGRC-06-07 | Planning for Upcoming Activities                     |
| SGRC-06-08 | Date and Agenda for Next Meeting                     |





## Minutes of Meeting

|                |                                       |      |          |      |         |
|----------------|---------------------------------------|------|----------|------|---------|
| Committee Name | Student Grievance Redressal Committee |      |          |      |         |
| Meeting No.    | 06                                    |      |          |      |         |
| Date           | 05/04/2024                            | Time | 02:00 pm | A.Y. | 2023-24 |
| Venue          | IQAC Board Room                       |      |          |      |         |

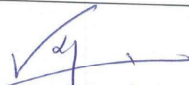
### Minutes of Meeting

| Agenda No. | Details  |
|------------|--|
| SGRC-06-01 | Dr. Vishal Khasgiwala welcomed all the members.  |
| SGRC-06-02 | The review of the progress was made on decisions from the previous meeting:<br>(1) Improvements in the grievance mechanism have been partially implemented, with an upgraded online portal now live.<br>(2) Pending grievances from the last meeting were resolved, with a detailed report presented by the respective sub-committees.   |
| SGRC-06-03 | (1) Anti-Discrimination Committee: No activities were conducted as planned due to unforeseen circumstances. However, the committee expressed the intention to host a campus diversity workshop in the near future. It was suggested that future activities be more interactive to better engage students and raise awareness about discrimination issues.<br>(2) Discipline Committee: The committee successfully addressed five minor misconduct cases and has initiated an awareness campaign to set clear expectations about student behaviour. The campaign is still ongoing, with an emphasis on promoting a positive and respectful campus environment. Further discussions were held to improve the reach and impact of this initiative.<br>(3) Equal Opportunity Committee: The committee has successfully implemented additional accessibility measures for students with disabilities. Special seating arrangements have been made in classrooms to ensure an inclusive learning environment. Further suggestions were made to review these measures and ensure that all students with special needs are accommodated effectively.<br>(4) SC/ST Committee: The committee conducted an awareness drive focusing on the rights of SC/ST students and the available scholarships. The drive was well-received, with good participation from the student body. Plans to expand this initiative and include more detailed information on government schemes were discussed.<br>(5) Internal Complaints Committee: The training session on the Prevention of Sexual Harassment (POSH) guidelines was successfully conducted. Feedback from attendees indicated that the training was informative, and the committee will continue to offer these sessions to further educate the university community on sexual harassment prevention. |





|            |  |
|------------|--|
|            | (6) Anti-Ragging Committee: The committee continued its vigilant monitoring of anti-ragging activities and reported no incidents of ragging. To further strengthen the anti-ragging initiatives, the committee proposed creating an orientation video for new students that would outline the university's zero-tolerance policy on ragging.   |
| SGRC-06-04 | The effectiveness of the awareness initiatives was reviewed. Feedback from students indicated moderate success, with suggestions to make awareness sessions more interactive and increase the visibility of grievance redressal information through digital and social media platforms. There was consensus that further outreach efforts were necessary to fully engage the student body in the grievance process.  |
| SGRC-06-05 | Training for sub-committee members was deemed successful, with positive feedback received from all participants. It was suggested that future training sessions should focus on building additional skills, such as mediation and counseling, to better address student grievances and improve the overall grievance redressal process.  |
| SGRC-06-06 | Emerging concerns and feedback from students were discussed, particularly regarding delays in exam result announcements and inadequate hostel facilities. The committee recommended forwarding these issues to the relevant university departments for prompt action and resolution. These concerns were acknowledged as critical, and the committee agreed to continue monitoring similar issues moving forward.  |
| SGRC-06-07 | Planning for upcoming activities was discussed, with specific actions outlined for each sub-committee. The Anti-Discrimination Committee proposed a seminar on "Unconscious Bias in Education," the Equal Opportunity Committee planned an "Inclusivity Fair" to showcase diverse cultures, and the Anti-Ragging Committee suggested creating an anti-ragging awareness video for the upcoming semester. These initiatives were unanimously agreed upon, and timelines for their execution were set. |
| SGRC-06-08 | The next meeting was tentatively scheduled in the month of November 2024 where the committee will review the implementation of planned activities, discuss further steps for improving the grievance resolution mechanism, and address any new concerns that may arise.  |
|            | Dr. Vishal Khasgiwala gave vote of thanks to all the members.  |

  
Signature of Chairperson





**Meeting Attendance**

|                       |                                       |             |          |                     |
|-----------------------|---------------------------------------|-------------|----------|---------------------|
| <b>Committee Name</b> | Student Grievance Redressal Committee |             |          |                     |
| <b>Meeting No.</b>    | 06                                    |             |          |                     |
| <b>Date</b>           | 05/04/2024                            | <b>Time</b> | 02:00 pm | <b>A.Y.</b> 2023-24 |
| <b>Venue</b>          | IQAC Board Room                       |             |          |                     |

**Meeting Attendance**

| Sr. | Name                   | Designation                   | Absent/Present | Remarks |
|-----|------------------------|-------------------------------|----------------|---------|
| 1   | Dr. Vishal Khasgiwala  | Dean,FOBC                     |                |         |
| 2   | Dr. Samixa Patel       | Asso. Prof., Pharmacy         |                |         |
| 3   | Ms. Kanchan Vadher     | Asst. Prof., Management       |                |         |
| 4   | Ms. Bhumika Zalavadiya | Asso. Prof., Computer Engg.   |                |         |
| 5   | Mr. Vijay Chauhan      | Asst. Prof., Pharmacy         |                |         |
| 6   | Dr. Alpa Joshi         | Asso. Prof., Commerce         |                |         |
| 7   | Dr. Keyur Parmar       | Asst. Prof., Mechanical Engg. |                |         |
| 8   | Mr. Divyesh Gohel      | Asst. Prof., Computer Science |                |         |
| 9   | Dr. Viral Karia        | Asst. Prof., Chemical Science |                |         |
| 10  | Mr. Brijraj Kacha      | Computer Engineering          |                |         |
| 11  | Mr. Jadav Akshaykumar  | Bachelor of Comp. Application |                |         |
| 12  | Ms. Sneha Chauhan      | Electrical Engineering        |                |         |





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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act 11, 2018)

Yogidham Gurukul, Kalarwad Road, Rajkot - 360005, Gujarat (INDIA)

**Meeting Agenda & Notes**

|                |                                     |      |                           |
|----------------|-------------------------------------|------|---------------------------|
| Committee Name | Internal complaints Committee (ICC) |      |                           |
| Meeting No.    | 1                                   |      |                           |
| Date           | 27/11/23                            | Time | 2:30 TO 3:30 A.Y. 2023-24 |
| Venue          | IQAC Board Room                     |      |                           |

**Agenda List**

| Agenda No. | Details  |
|------------|--|
| ICC-01-01  | Welcome & Introductory Remarks   |
| ICC-01-02  | Confirmation & Action Taken of Previous Meeting                              |
| ICC-01-03  | Confirmation of Nil Report for Current Semester (No Complaints Received)     |
| ICC-01-04  | Review of Committee Procedures in Absence of Active Complaints               |
| ICC-01-05  | Awareness Initiatives to Prevent Issues and Encourage a Positive Environment |
| ICC-01-06  | Training and Sensitization Programs for Faculty and Students                 |
| ICC-01-07  | Policy Review for Internal Complaints and Suggestions for Improvement        |
| ICC-01-08  | Any Other Matter with the Permission of the Chair                            |





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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act 11, 2018)

Yogidham Gurukul, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)

**Minutes of Meeting**

| Agenda No. | Details  |
|------------|--|
| ICC-01-01  | <b>Welcome &amp; Introductory Remarks:</b> The Chair Dr. Samixa Patel welcomed all committee members and initiated the meeting, emphasizing the importance of maintaining a safe and complaint-free environment within the institution.  |
| ICC-01-02  | <b>Confirmation &amp; Action Taken of Previous Meeting. (From 2<sup>nd</sup> Meeting onwards):</b> NA  |
| ICC-01-03  | <b>Confirmation of Nil Report (No Complaints Received):</b> The committee confirmed that no complaints were received for the current semester, maintaining a "Nil Report" status.  |
| ICC-01-04  | <b>Review of Committee Procedures in Absence of Active Complaints:</b> The committee discussed the current procedures and confirmed that all protocols are in place and functioning smoothly, ensuring readiness to handle any future complaints promptly  |
| ICC-01-05  | <b>Awareness Initiatives to Prevent Issues and Encourage a Positive Environment:</b> It was suggested that the committee conduct regular awareness sessions to reinforce respectful and inclusive conduct among staff and students. This includes posters, seminars, and digital campaigns promoting complaint mechanisms and support resources. |
| ICC-01-06  | <b>Training and Sensitization Programs for Faculty and Students:</b> The committee decided to organize a training workshop in the upcoming semester to sensitize faculty and students about recognizing and addressing issues such as harassment or discrimination, as well as how to seek help when needed                                      |
| ICC-01-07  | <b>Policy Review for Internal Complaints and Suggestions for Improvement:</b> The committee reviewed the current policy for handling complaints. Minor adjustments were suggested to simplify complaint submission and feedback procedures. These will be documented and circulated for review in the next meeting.                              |
| ICC-01-08  | <b>Any Other Matter with the Permission of the Chair:</b> No additional matters were raised  |

  
Signature of Chairperson







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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act II, 2016)

Yogidharp Gurukul, Kalavad Road, Rajkot - 360005, Gujarat (INDIA)

**Minutes of Meeting**

|                |                                     |      |              |
|----------------|-------------------------------------|------|--------------|
| Committee Name | Internal complaints Committee (ICC) |      |              |
| Meeting No.    | 1                                   |      |              |
| Date           | 27/11/23                            | Time | 2:30 TO 3:30 |
| Venue          | IQAC Board Room                     |      |              |

**Meeting Attendance**

| Sr. | Name                  | Designation      | Signature          |
|-----|-----------------------|------------------|--------------------|
| 1.  | Dr. Samixa Patel      | Chairperson      | <i>[Signature]</i> |
| 2.  | Mr. Dilipbhai Sakhiya | Member           | -                  |
| 3.  | Mrs. Darshana Kothari | Member           | -                  |
| 4.  | Ms. Kalpna Kholiya    | Member           | -                  |
| 5.  | Mr. Niraj Manvar      | Member           | -                  |
| 6.  | Dr. Ashish Kothari    | Member           | <i>[Signature]</i> |
| 7.  | Mr. Ravi Tank         | Member           | <i>[Signature]</i> |
| 8.  | Dr. Drashti Purohit   | Member           | <i>[Signature]</i> |
| 9.  | Ms. Seema Vachhani    | Member           | <i>[Signature]</i> |
| 10. | D. Archana cholera    | Member           | <i>[Signature]</i> |
| 11. | Dr. Parth Dave        | Member           | <i>[Signature]</i> |
| 12. | Ms. Khyati Joshi      | Member           | <i>[Signature]</i> |
| 13. | Mr. Mithilesh Singh   | Member           | <i>[Signature]</i> |
| 14. | Ms. Raksha Bhatt      | Member           | <i>[Signature]</i> |
| 15. | Ms. Nehal Dave        | Member Secretary | <i>[Signature]</i> |





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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act II, 2018)

Yogidham Gurukul, Kalwad Road, Rajkot - 360005, Gujarat (INDIA)

**Meeting Agenda & Notes**

|                |                                     |      |                           |
|----------------|-------------------------------------|------|---------------------------|
| Committee Name | Internal complaints Committee (ICC) |      |                           |
| Meeting No.    | 2                                   |      |                           |
| Date           | 13/01/24                            | Time | 2:30 TO 3:30 A.Y. 2023-24 |
| Venue          | IQAC Board Room                     |      |                           |

**Agenda List**

| Agenda No. | Details                               |
|------------|---------------------------------------|
| ICC-02-01  | Welcome and Introductory Remarks.     |
| ICC-02-02  | Approval of Previous Minutes.         |
| ICC-02-03  | Nil Report Confirmation.              |
| ICC-02-04  | Awareness Campaigns.                  |
| ICC-02-05  | Developing a Regular Update Mechanism |
| ICC-02-06  | Policy Review.                        |
| ICC-02-07  | Proposal for Feedback.                |
| ICC-02-08  | Any Other Matter.                     |





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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act 11, 2018)

Yogidham Gurukul, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)

**Minutes of Meeting**

| Agenda No. | Details  |
|------------|--|
| ICC-02-01  | <b>Welcome and Introductory Remarks:</b> The Chair welcomed members and acknowledged the importance of proactive awareness.  |
| ICC-02-02  | <b>Approval of Previous Minutes:</b> Approved without amendments.  |
| ICC-02-03  | <b>Nil Report Confirmation:</b> No complaints received; committee remains vigilant.  |
| ICC-02-04  | <b>Awareness Campaigns:</b> Committee discussed the need for regular updates to awareness materials.   |
| ICC-02-05  | <b>Developing a Regular Update Mechanism:</b> Outline a process or timeline for scheduled updates to the materials, ensuring information remains relevant and accurate |
| ICC-02-06  | <b>Policy Review:</b> Reviewed current anti-harassment policy and confirmed it remains accessible.   |
| ICC-02-07  | <b>Proposal for Feedback:</b> Proposal for periodic feedback approved; to be rolled out next semester.   |
| ICC-02-08  | <b>Any Other Matter:</b> No additional matters raised.   |

*[Signature]*  
Signature of Chairperson





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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act 11, 2018)

Yogidham Gurukul, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)

**Minutes of Meeting**

|                |                                     |      |              |
|----------------|-------------------------------------|------|--------------|
| Committee Name | Internal complaints Committee (ICC) |      |              |
| Meeting No.    | 2                                   |      |              |
| Date           | 13/01/24                            | Time | 2:30 TO 3:30 |
| Venue          | IQAC Board Room                     |      |              |

**Meeting Attendance**

| Sr. | Name                  | Designation      | Signature |
|-----|-----------------------|------------------|-----------|
| 1.  | Dr. Samixa Patel      | Chairperson      |           |
| 2.  | Mr. Dilipbhai Sakhiya | Member           | -         |
| 3.  | Mrs. Darshana Kothari | Member           | -         |
| 4.  | Ms. Kalpna Kholiya    | Member           | -         |
| 5.  | Mr. Niraj Manvar      | Member           | -         |
| 6.  | Dr. Ashish Kothari    | Member           |           |
| 7.  | Mr. Ravi Tank         | Member           |           |
| 8.  | Dr. Drashti Purohit   | Member           |           |
| 9.  | Ms. Seema Vachhani    | Member           |           |
| 10. | D. Archana cholera    | Member           |           |
| 11. | Dr. Parth Dave        | Member           |           |
| 12. | Ms. Khyati Joshi      | Member           |           |
| 13. | Mr. Mithilesh Singh   | Member           |           |
| 14. | Ms. Raksha Bhatt      | Member           |           |
| 15. | Ms. Nehal Dave        | Member Secretary |           |





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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act 11, 2018)

Yogidham Gurukul, Kalwad Road, Rajkot - 360005, Gujarat (INDIA)

**Meeting Agenda & Notes**

|                |                                     |      |              |      |         |
|----------------|-------------------------------------|------|--------------|------|---------|
| Committee Name | Internal complaints Committee (ICC) |      |              |      |         |
| Meeting No.    | 3                                   |      |              |      |         |
| Date           | 08/04/24                            | Time | 2:30 TO 3:30 | A.Y. | 2023-24 |
| Venue          | IQAC Board Room                     |      |              |      |         |

**Agenda List**

| Agenda No. | Details                          |
|------------|----------------------------------|
| ICC-03-01  | Welcome and Introductory Remarks |
| ICC-03-02  | Approval of Previous Minutes     |
| ICC-03-03  | Nil Report Confirmation          |
| ICC-03-04  | Feedback Analysis                |
| ICC-03-05  | Awareness Materials              |
| ICC-03-06  | Training Update                  |
| ICC-03-07  | Confidentiality Discussion       |
| ICC-03-08  | Any Other Matter                 |





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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act 11, 2018)

Yogidham Gurusai, Kalswad Road, Rajkot - 360005, Gujarat (INDIA)

**Minutes of Meeting**

| Agenda No. | Details  |
|------------|--|
| ICC-03-01  | <b>Welcome and Introductory Remarks:</b> Chair emphasized the importance of ongoing vigilance and outreach.          |
| ICC-03-02  | <b>Approval of Previous Minutes:</b> Approved with no changes.   |
| ICC-03-03  | <b>Nil Report Confirmation:</b> No complaints; committee acknowledged need for continued support efforts.            |
| ICC-03-04  | <b>Feedback Analysis:</b> Reviewed periodic feedback data; noted areas for minor improvements.                       |
| ICC-03-05  | <b>Awareness Materials:</b> Agreed to develop targeted materials addressing specific issues highlighted by feedback. |
| ICC-03-06  | <b>Training Update:</b> Upcoming semester training scheduled; content to focus on reporting processes.               |
| ICC-03-07  | <b>Confidentiality Discussion:</b> Committee reinforced the importance of confidentiality in all complaint handling. |
| ICC-03-08  | <b>Any Other Matter:</b> No further matters raised   |

Signature of Chairperson





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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act 11, 2018)

Yogidham Gurukul, Katswed Road, Rajkot - 360005, Gujarat (INDIA)

**Minutes of Meeting**

|                |                                     |      |              |
|----------------|-------------------------------------|------|--------------|
| Committee Name | Internal complaints Committee (ICC) |      |              |
| Meeting No.    | 3                                   |      |              |
| Date           | 08/04/24                            | Time | 2:30 TO 3:30 |
| Venue          | IQAC Board Room                     |      |              |

**Meeting Attendance**

| Sr. | Name                  | Designation      | Signature          |
|-----|-----------------------|------------------|--------------------|
| 1.  | Dr. Samixa Patel      | Chairperson      | <i>[Signature]</i> |
| 2.  | Mr. Dilipbhai Sakhiya | Member           | —                  |
| 3.  | Mrs. Darshana Kothari | Member           | —                  |
| 4.  | Ms. Kalpna Kholiya    | Member           | —                  |
| 5.  | Mr. Niraj Manvar      | Member           | —                  |
| 6.  | Dr. Ashish Kothari    | Member           | <i>[Signature]</i> |
| 7.  | Mr. Ravi Tank         | Member           | <i>[Signature]</i> |
| 8.  | Dr. Drashti Purohit   | Member           | <i>[Signature]</i> |
| 9.  | Ms. Seema Vachhani    | Member           | <i>[Signature]</i> |
| 10. | D. Archana cholera    | Member           | <i>[Signature]</i> |
| 11. | Dr. Parth Dave        | Member           | <i>[Signature]</i> |
| 12. | Ms. Khyati Joshi      | Member           | <i>[Signature]</i> |
| 13. | Mr. Mithilesh Singh   | Member           | <i>[Signature]</i> |
| 14. | Ms. Raksha Bhatt      | Member           | <i>[Signature]</i> |
| 15. | Ms. Nehal Dave        | Member Secretary | <i>[Signature]</i> |





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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act No. 2018)

Yogidham Gurukul, Katakwad Road, Rajkot - 360005, Gujarat (INDIA)

**Meeting Agenda & Notes**

|                       |                        |             |                     |             |           |
|-----------------------|------------------------|-------------|---------------------|-------------|-----------|
| <b>Committee Name</b> | Anti Ragging committee |             |                     |             |           |
| <b>Meeting No.</b>    | 11                     |             |                     |             |           |
| <b>Date</b>           | 14/10/2023             | <b>Time</b> | 02:30 pm To 4:00 pm | <b>A.Y.</b> | 2023-2024 |
| <b>Venue</b>          | IQAC Board Room        |             |                     |             |           |

**Agenda List**

| <b>Agenda No.</b> | <b>Details</b>   |
|-------------------|--|
| AR-11-01          | Welcome and Opening Remarks                            |
| AR-11-02          | Approval of Minutes from the Previous Meeting          |
| AR-11-03          | Review of Current Anti-Ragging Policies and Guidelines |
| AR-11-04          | Status Update on Ongoing Anti-Ragging Initiatives      |
| AR-11-05          | Incident Reports and Case Reviews                      |
| AR-11-06          | Feedback and Concerns from Committee Members           |
| AR-11-07          | Closing Remarks  |



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### Minutes of Meeting

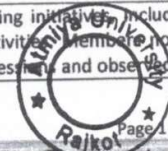
|                |                        |      |                     |
|----------------|------------------------|------|---------------------|
| Committee Name | Anti Ragging committee |      |                     |
| Meeting No.    | 11                     |      |                     |
| Date           | 14/10/2023             | Time | 02:30 pm To 4:00 pm |
| Venue          | IQAC Board Room        |      |                     |

### Meeting Attendance

| Sr. | Name                  | Designation      | Absent/Present | Remarks      |
|-----|-----------------------|------------------|----------------|--------------|
| 1   | Dr. Shiv Tripathi     | Chairman         | Present        |              |
| 2   | Dr. Ghanshyam Acharya | Secretary        | Present        |              |
| 3   | Dr. Hemraj Tank       | Member secretary | Present        |              |
| 4   | Dr. Vishal Khasgiwala | Member           | Present        |              |
| 5   | Dr. Manhar Kagathra   | Member           | Present        |              |
| 6   | Dr. Hiren Kavathiya   | Member           | Present        |              |
| 7   | Dr. Mital Manvar      | Member           | Present        |              |
| 8   | Ms. Drashti Ranpariya | Member           | Present        |              |
| 9   | Mr. Sujal Sangani     | Member           | Present        | <i>Sujal</i> |
| 10  | Mr Jimit Talati       | Member           | Present        |              |
| 11  | Mr. Tejas Chag        | Member           | Present        |              |
| 12  | Mr. Vijay Chauhan     | Member           | Present        |              |

### Minutes of Meeting

| Agenda No. | Details  |
|------------|--|
| AR-11-01   | The Chairperson welcomed all members to the Anti-Ragging Committee meeting, expressing appreciation for their commitment to creating a safe, inclusive environment on campus.  |
| AR-11-02   | The minutes from the previous Anti-Ragging Committee meeting were presented for review. Members were given the opportunity to provide feedback or suggest amendments. After a brief discussion and confirmation that all points accurately reflected the last meeting's agenda and decisions, the minutes were unanimously approved. The committee agreed to continue building on the initiatives discussed to maintain a safe and welcoming campus environment. |
| AR-11-03   | The committee conducted a thorough review of the existing anti-ragging policies and guidelines, discussing their effectiveness in addressing and preventing incidents on campus. Members examined recent feedback from students and faculty to assess any gaps or areas for improvement.   |
| AR-11-04   | The committee reviewed the progress of ongoing anti-ragging initiatives, including awareness programs, workshops, and campus outreach activities. Members noted positive feedback from students who participated in recent sessions and observed an  |





|          |   |
|----------|---|
|          | increase in student engagement. Efforts to raise awareness through posters, seminars, and online resources were also discussed, with suggestions to expand these efforts to reach new student groups.   |
| AR-11-05 | There have been no reported cases of ragging on our campus, a testament to the ongoing efforts of our dedicated Anti-Ragging Squad. Their commitment and proactive measures are ensuring that our campus remains a safe, inclusive, and ragging-free environment for all students.  |
| AR-11-06 | Committee members were invited to share their feedback and concerns regarding the anti-ragging measures and policies in place. Several members expressed appreciation for the progress made, while others offered constructive suggestions to enhance student awareness and engagement. Concerns were raised about ensuring regular communication with new students and improving accessibility to support resources. |
| AR-11-07 | The Member Secretary thanked all committee members for their active participation, valuable insights, and dedication to promoting a safe and respectful campus environment. He highlighted the progress made in fostering a ragging-free culture and encouraged continued commitment to these efforts.  |

**Anti ragging Squad Report**

| Sr. No. | Date of visit | Place of visit  | Information taken from  | Ragging reported (Yes/No) | Remarks |
|---------|---------------|-----------------|-------------------------|---------------------------|---------|
| 1       | 25/4/2023     | Medicine Garden | Student, Teacher        | NO                        |         |
| 2       | 6/5/2023      | Parking         | Security Guard, Student | NO                        |         |
| 3       | 15/5/2023     | Classroom       | Student, Teacher        | NO                        |         |
| 4       | 24/5/2023     | Corridor        | Student, Teacher        | NO                        |         |
| 5       | 31/5/2023     | Corridor        | Student, Teacher, Peon  | NO                        |         |
| 6       | 3/6/2023      | Auditorium      | Student, Teacher, Peon  | NO                        |         |
| 7       | 9/6/2023      | Parking         | Security Guard, Student | NO                        |         |
| 8       | 21/6/2023     | Canteen         | Canteen owner, Student  | NO                        |         |
| 9       | 27/6/2023     | Aswaad          | Student, Teacher        | NO                        |         |
| 10      | 1/7/2023      | Hostel          | Warden, Student         | NO                        |         |
| 11      | 8/7/2023      | Parking         | Security Guard,         | NO                        |         |





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**ATMIYA UNIVERSITY**

Established under the Gujarat Private University Act II, 2016

Yogidham Gurusukh, Kalavad Road, Rajkot - 360005, Gujarat (INDIA)

|    |           |                |   |    |  |
|----|-----------|----------------|---|----|--|
|    |           |                | Student                                     |    |  |
| 12 | 24/7/2023 | Students store | Student,<br>Teacher, Store<br>keeper, Peon  | NO |  |
| 13 | 2/8/2023  | Laboratory     | Student,<br>Teacher, lab<br>assistant, Peon | NO |  |
| 14 | 7/8/2023  | Laboratory     | Student,<br>Teacher, lab<br>assistant, Peon | NO |  |
| 15 | 25/8/2023 | New Building   | Student,<br>Teacher,<br>Peon                | NO |  |
| 16 | 1/9/2023  | library        | Librarian<br>Library clerk,<br>Student      | NO |  |
| 17 | 14/9/2023 | Aswaad         | Student,<br>Teacher                         | NO |  |
| 18 | 29/9/2023 | Hostel         | Warden,<br>Student                          | NO |  |
| 19 | 5/10/2023 | Corridor       | Student,<br>Teacher                         | NO |  |
| 20 | 27/9/2023 | Hostel         | Warden,<br>Student                          | NO |  |

Signature of Chairperson





**ATMIYA  
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NAAC – Cycle – 1  
AISHE: U-0967

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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act 19, 2018)

Yegleham Surukul, Kalwad Road, Rajkot - 360005, Gujarat (INDIA)

|                |                        |      |                     |
|----------------|------------------------|------|---------------------|
| Committee Name | Anti Ragging Committee |      |                     |
| Meeting No.    | 11                     |      |                     |
| Date           | 14/10/2023             | Time | 02:30 pm To 4:00 pm |
| Venue          | IQAC Board Room        |      |                     |

**Meeting Attendance**

| Sr. | Name                  | Designation      | Signature |
|-----|-----------------------|------------------|-----------|
| 1   | Dr. Shiv Tripathi     | Chairman         |           |
| 2   | Dr. Ghanshyam Acharya | Secretary        |           |
| 3   | Dr. Hemraj Tank       | Member secretary |           |
| 4   | Dr. Vishal Khasgiwala | Member           |           |
| 5   | Dr. Manhar Kagathra   | Member           |           |
| 6   | Dr. Hiren Kavathiya   | Member           |           |
| 7   | Dr. Mital Manvar      | Member           |           |
| 8   | Ms. Drashti Ranpariya | Member           |           |
| 9   | Mr. Sujal Sangani     | Member           |           |
| 10  | Mr Jimit Talati       | Member           |           |
| 11  | Mr. Tejas Chag        | Member           |           |
| 12  | Mr. Vijay Chauhan     | Nodal officer    |           |



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**ATMIYA UNIVERSITY**

Established under the Gujarat Private University Act II, 2018

Yegdisham Gursikol, Kelawad Road, Rajkot - 360005, Gujarat (INDIA)

**Meeting Agenda & Notes**

|                       |                        |             |                     |             |           |
|-----------------------|------------------------|-------------|---------------------|-------------|-----------|
| <b>Committee Name</b> | Anti Ragging committee |             |                     |             |           |
| <b>Meeting No.</b>    | 12                     |             |                     |             |           |
| <b>Date</b>           | 15/04/2024             | <b>Time</b> | 02:30 pm To 4:00 pm | <b>A.Y.</b> | 2023-2024 |
| <b>Venue</b>          | IQAC Board Room        |             |                     |             |           |

**Agenda List**

| Agenda No. | Details  |
|------------|--|
| AR-12-01   | Welcome and Opening Remarks                            |
| AR-12-02   | Approval of Minutes from the Previous Meeting          |
| AR-12-03   | Review of Current Anti-Ragging Policies and Guidelines |
| AR-12-04   | Status Update on Ongoing Anti-Ragging Initiatives      |
| AR-12-05   | Incident Reports and Case Reviews                      |
| AR-12-06   | Feedback and Concerns from Committee Members           |
| AR-12-07   | Closing Remarks  |





**Minutes of Meeting**

|                |                        |      |                     |
|----------------|------------------------|------|---------------------|
| Committee Name | Anti Ragging committee |      |                     |
| Meeting No.    | 12                     |      |                     |
| Date           | 15/04/2024             | Time | 02:30 pm To 4:00 pm |
| Venue          | IQAC Board Room        |      |                     |

**Meeting Attendance**

| Sr. | Name                  | Designation      | Absent/Present | Remarks      |
|-----|-----------------------|------------------|----------------|--------------|
| 1   | Dr. Shiv Tripathi     | Chairman         | Present        |              |
| 2   | Dr. Ghanshyam Acharya | Secretary        | Present        |              |
| 3   | Dr. Hemraj Tank       | Member secretary | Present        |              |
| 4   | Dr. Vishal Khasgiwala | Member           | Present        |              |
| 5   | Dr. Manhar Kagathra   | Member           | Present        |              |
| 6   | Dr. Hiren Kavathiya   | Member           | Present        |              |
| 7   | Dr. Mital Manvar      | Member           | Present        |              |
| 8   | Ms. Drashti Ranpariya | Member           | Present        |              |
| 9   | Mr. Sujal Sangani     | Member           | Present        | <i>Sujal</i> |
| 10  | Mr Jimit Talati       | Member           | Present        |              |
| 11  | Mr. Tejas Chag        | Member           | Present        |              |
| 12  | Mr. Vijay Chauhan     | Member           | Present        |              |

**Minutes of Meeting**

| Agenda No. | Details   |
|------------|---|
| AR-12-01   | The Chairperson warmly welcomed all members to the Anti-Ragging Committee meeting, expressing heartfelt appreciation for their dedication to fostering a safe and inclusive campus environment. He acknowledged their commitment and collaboration as essential to maintaining a respectful and supportive community for all students.                          |
| AR-12-02   | The minutes from the previous Anti-Ragging Committee meeting were reviewed and unanimously approved, with members confirming their accuracy and relevance. Any feedback or amendments were discussed briefly, ensuring alignment with the committee's goals. The team committed to furthering the initiatives discussed to uphold a safe and welcoming campus.  |
| AR-12-03   | The committee conducted a comprehensive review of the current anti-ragging policies and guidelines, evaluating their effectiveness in preventing incidents on campus. Members discussed recent feedback from students and faculty to identify any gaps and areas for improvement. Suggestions were made to enhance the policies for greater impact and clarity. |
| AR-12-04   | The committee reviewed the progress of ongoing anti-ragging initiatives such  |





|          |   |
|----------|---|
|          | as awareness programs, workshops, and campus outreach activities. Positive feedback from students and increased engagement were noted, reflecting the success of these efforts. The committee discussed expanding awareness through additional seminars, posters, and online resources to reach even more student groups.   |
| AR-12-05 | There have been no reported cases of ragging on our campus, highlighting the effective efforts of our dedicated Anti-Ragging Squad. Their proactive approach and unwavering commitment continue to ensure that our campus remains a safe, inclusive, and ragging-free environment for all students.   |
| AR-12-06 | Committee members shared valuable feedback and concerns regarding the current anti-ragging measures and policies. While many expressed appreciation for the progress made, others offered constructive suggestions to improve student awareness and engagement. Concerns were raised about enhancing communication with new students and ensuring better access to support resources. |
| AR-12-07 | The Member Secretary expressed sincere gratitude to all committee members for their active participation, valuable insights, and unwavering dedication to promoting a safe and respectful campus environment. He commended the progress made in fostering a ragging-free culture and encouraged everyone to maintain their commitment to these essential efforts.                     |

### Anti ragging Squadreport

| Sr. No. | Date of visit | Place of visit   | Information taken from            | Ragging reported (Yes/No) | Remarks |
|---------|---------------|------------------|-----------------------------------|---------------------------|---------|
| 1       | 10/11/2023    | Canteen          | Canteen owner, Student            | NO                        |         |
| 2       | 25/11/2023    | library          | Librarian, Library clerk, Student | NO                        |         |
| 3       | 30/11/2023    | Parking          | Security Guard, Student           | NO                        |         |
| 4       | 6/12/2023     | Corridor         | Student, Teacher, Peon            | NO                        |         |
| 5       | 19/12/2023    | Hostel           | Warden, Student                   | NO                        |         |
| 6       | 29/12/2023    | Medicinal garden | Peon, Student                     | NO                        |         |
| 7       | 2/1/2024      | Corridor         | Student, Teacher, Peon            | NO                        |         |
| 8       | 19/1/2024     | Work shop        | Lab assistant, Student, Teacher   | NO                        |         |
| 9       | 9/2/2024      | Hostel           | Warden,                           | NO                        |         |





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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act II, 2016)

Yogeshwar Gurusai, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)

|    |           |             |                              |    |  |
|----|-----------|-------------|------------------------------|----|--|
|    |           |             | Student                      |    |  |
| 10 | 4/2/2024  | Corridor    | Student,<br>Teacher,<br>Peon | NO |  |
| 11 | 21/3/2024 | Corridor    | Student,<br>Teacher,<br>Peon | NO |  |
| 12 | 1/4/2024  | College Bus | Students, Driver             | NO |  |

Signature of Chairperson







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**ATMIYA UNIVERSITY**

Established under the Gujarat Private University Act II, 2018

Yogdham Gurukul, Kalavad Road, Rajkot - 360005, Gujarat (INDIA)

|                |                        |      |                     |
|----------------|------------------------|------|---------------------|
| Committee Name | Anti Ragging Committee |      |                     |
| Meeting No.    | 12                     |      |                     |
| Date           | 15/04/2024             | Time | 02:30 pm To 4:00 pm |
| Venue          | IQAC Board Room        |      |                     |

**Meeting Attendance**

| Sr. | Name                  | Designation      | Signature |
|-----|-----------------------|------------------|-----------|
| 1   | Dr. Shiv Tripathi     | Chairman         |           |
| 2   | Dr. Ghanshyam Acharya | Secretary        |           |
| 3   | Dr. Hemraj Tank       | Member secretary |           |
| 4   | Dr. Vishal Khasgiwala | Member           |           |
| 5   | Dr. Manhar Kagathra   | Member           |           |
| 6   | Dr. Hiren Kavathiya   | Member           |           |
| 7   | Dr. Mital Manvar      | Member           |           |
| 8   | Ms. Drashti Ranpariya | Member           |           |
| 9   | Mr. Sujal Sangani     | Member           |           |
| 10  | Mr Jimit Talati       | Member           |           |
| 11  | Mr. Tejas Chag        | Member           |           |
| 12  | Mr. Vijay Chauhan     | Nodal officer    |           |





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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act II, 2018)

Yogidham Gurukul, Kalwad Road, Rajkot - 360005, Gujarat (INDIA)

**Meeting Agenda & Notes**

|                       |                                |             |                     |
|-----------------------|--------------------------------|-------------|---------------------|
| <b>Committee Name</b> | Discipline Committee           |             |                     |
| <b>Meeting No.</b>    | 1                              |             |                     |
| <b>Date</b>           | 04/03/2024                     | <b>Time</b> | 02:30 pm To 3:00 pm |
| <b>Venue</b>          | HoD Office – Dept. of Commerce |             |                     |
|                       | <b>A.Y.</b>                    | 2023-2024   |                     |

**Agenda List**

| Agenda No. | Details   |
|------------|---|
| DC-02-01   | Welcome and Introductory Remarks                                  |
| DC-02-02   | Establish committee roles, responsibilities, and objectives       |
| DC-02-03   | Review the existing code of conduct and disciplinary policies     |
| DC-02-04   | Discuss procedures for reporting and documenting incidents        |
| DC-02-05   | Set up guidelines for confidentiality and information handling    |
| DC-02-06   | Outline the process for investigating and resolving cases         |
| DC-02-07   | Identify common behavior issues and prioritize focus areas        |
| DC-02-08   | Discuss communication protocols with students, parents, and staff |
| DC-02-09   | Establish a regular meeting schedule and reporting structure      |





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(Established under the Gujarat Private University Act II, 2016)

Yogidham Gurukul, Kalwad Road, Rajkot - 360005, Gujarat (INDIA)

**Minutes of Meeting**

|                |                                |      |                     |
|----------------|--------------------------------|------|---------------------|
| Committee Name | Discipline Committee           |      |                     |
| Meeting No.    | 1                              |      |                     |
| Date           | 04/03/2024                     | Time | 02:30 pm To 3:00 pm |
| Venue          | HoD Office – Dept. of Commerce |      |                     |

**Meeting Attendance**

| Sr. | Name                   | Designation      | Present/Absent | Remarks |
|-----|------------------------|------------------|----------------|---------|
| 1.  | Dr. Jayesh Zalavadiya  | Chair Person     | Present        |         |
| 2.  | Dr. Nirav Vyas         | Member           | Present        |         |
| 3.  | Dr. Haresh Khachariya  | Member           | Present        |         |
| 4.  | Mr. Mukesh Patel       | Member           | Present        |         |
| 5.  | Mr. Mithilesh Singh    | Member           | Present        |         |
| 6.  | Mr. Ambrish Patel      | Member           | Present        |         |
| 7.  | Dr. Bhavin Patel       | Member           | Present        |         |
| 8.  | Mr. Shrey Shah         | Member           | Present        |         |
| 9.  | Dr. Samixa Patel       | Member           | Present        |         |
| 10. | Dr. Satish Tala        | Member           | Present        |         |
| 11. | Mr. Yuvrajsinh Kanchva | Member           | Present        |         |
| 12. | Mr. Shrey Bhupatkar    | Member           | Present        |         |
| 13. | Mrs. Kanchan Vadher    | Member Secretary | Present        |         |

**Minutes of Meeting**

| Agenda No. | Details  |
|------------|--|
| DC-02-01   | Dr. Jayesh Zalavadiya welcomed all the members and gave introductory remarks.                          |
| DC-02-02   | Dr. Jayesh Zalavadiya established committee roles, responsibilities, and objectives.                   |
| DC-02-03   | Dr. Jayesh Zalavadiya kept the review of existing code of conduct and disciplinary policies.           |
| DC-02-04   | Dr. Jayesh Zalavadiya discussed procedures for reporting and documenting incidents.                    |
| DC-02-05   | Dr. Jayesh Zalavadiya discussed how to set up guidelines for confidentiality and information handling. |
| DC-02-06   | All the committee members outlined the process for investigating and resolving cases.                  |
| DC-02-07   | All the committee members identified common behavior issues and prioritize focus areas.                |
| DC-02-08   | All the committee members discussed communication protocols with students, parents, and staff.         |
| DC-02-09   | Dr. Jayesh Zalawadiya established a regular meeting schedule and reporting structure.                  |



Signature of Chairperson

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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act II, 2018)

Yogidham Gurukul, Kalewad Road, Rajkot - 360005, Gujarat (INDIA)

**Minutes of Meeting**

|                |                                |      |                      |
|----------------|--------------------------------|------|----------------------|
| Committee Name | Discipline Committee           |      |                      |
| Meeting No.    | 1                              |      |                      |
| Date           | 04/03/2024                     | Time | 02:30 pm To 03:00 pm |
| Venue          | HOD Office - Dept. of Commerce |      |                      |

**Meeting Attendance**

| Sr. | Name                   | Designation      | Sign |
|-----|------------------------|------------------|------|
| 1   | Dr. Jayesh Zalavadiya  | Chairperson      |      |
| 2   | Dr. Nirav Vyas         | Member           |      |
| 3   | Dr. Haresh Khachariya  | Member           |      |
| 4   | Mr. Mukesh Patel       | Member           |      |
| 5   | Mr. Mithilesh Singh    | Member           |      |
| 6   | Mr. Ambrish Patel      | Member           |      |
| 7   | Dr. Bhavin Patel       | Member           |      |
| 8   | Mr. Shrey Shah         | Member           |      |
| 9   | Dr. Samixa Patel       | Member           |      |
| 10  | Dr. Satish Tala        | Member           |      |
| 11  | Mr. Yuvrajsinh Kanchva | Member           |      |
| 12  | Mr. Shrey Bhupatkar    | Member           |      |
| 13  | Ms. Kanchan Vadher     | Member Secretary |      |





**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act 11, 2016)

Yogidham Gurukul, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)

**Minutes of Meeting**

|                |                             |      |                      |
|----------------|-----------------------------|------|----------------------|
| Committee Name | Equal Opportunity Committee |      |                      |
| Meeting No.    | 01                          |      |                      |
| Date           | 04/03/2023                  | Time | 02:00 pm to 03:00 pm |
| Venue          | IQAC Board Room             |      |                      |

**Meeting Attendance**

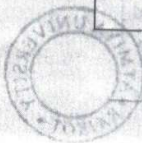
| Sr. | Name                | Designation      | Absent/Present |
|-----|---------------------|------------------|----------------|
| 1   | Dr. Dharmesh Pandya | Chairperson      | Present        |
| 2   | Mr. Pallav Radia    | Member           | Present        |
| 3   | Ms. Rachana Joshi   | Member           | Present        |
| 4   | Dr. Kairvi Rathod   | Member           | Absent         |
| 5   | Mr. Mithilesh Singh | Member           | Present        |
| 6   | Dr. Divyesh Gohel   | Member           | Present        |
| 7   | Ms. Tosal Bhalodia  | Member           | Present        |
| 8   | Dr. Archana Cholera | Member (Parents) | Present        |
| 9   | Ms. Kanchan Vadher  | Member Secretary | Absent         |

**Minutes of Meeting**

| Agenda No. | Details  |
|------------|--|
| EO-01-01   | Dr. Dharmesh Pandya welcomed all the members.  |
| EO-01-02   | Dr. Dharmesh Pandya conveyed the following objectives of the Equal Opportunity Committee:<br>(1) To ensure equity and equal opportunity to the community at large in the University and bring about social inclusion.<br>(2) To recommend and oversee the implementation of policies and programmes for the disadvantaged groups.<br>(3) To recommend measures to enhance the diversity among the students and employees and at the same time foster the principle of equal opportunity.<br>(4) To create congenial atmosphere for academic interaction and for the growth of healthy interpersonal relationships among the students coming from various social backgrounds.<br>(5) To make efforts to sensitize the academic community regarding the problems associated with social exclusion as well as aspirations of the marginalized communities.<br>(6) To look into the grievances of the discrimination of any kind and suggest amicable solutions.<br>(7) To disseminate the information related to schemes and programmes, notifications/memoranda, office orders of the Government, or other related agencies/organizations issued from time to time for the welfare of the socially |



|          |  |
|----------|--|
|          | <p>weaker section.</p> <p>(8) To prepare barrier free formalities/procedures for admission/ registration of students belonging to the disadvantaged groups of society.</p> <p>(9) To establish coordination with the Government and other agencies/organizations to mobilize academic and financial resources to provide assistance to students of the disadvantaged groups.</p> <p>(10) To coordinate and work with other statutory bodies of the University for the benefit of disadvantaged groups.</p> <p>(11) To bring awareness about problems faced by disadvantaged groups and methods of empowerment.</p>   |
| EO-01-03 | <p>Dr. Dharmesh Pandya has educated the members with the following terminologies and definitions:</p> <p>(1) "Disadvantaged group" means a group of persons who find themselves disadvantaged or lacking in opportunities for reasons beyond their control or suffer from impaired ability to make good existing opportunities to access rights and entitlements available under law or schemes of the government.</p> <p>(2) "Equal opportunity" means treating people as individuals with different skills and abilities, without making judgements based on stereotypes, or on characteristics as outlined in anti-discrimination legislation. These characteristics include sex, age, race, sexuality, disability, pregnancy, or marital status.</p> <p>(3) "Discrimination" means any distinction, exclusion or restriction made on the basis of sex, caste, language, religion, disability, descent, place of birth, residence, race or any other parameter which results in less favorable treatment which is unjustified or has the effect of impairing or nullifying the recognition, enjoyment or exercise of equality of opportunity, but does not include affirmative action for fulfillment of constitutional obligations towards Scheduled Castes, Scheduled Tribes, backward classes, women and children.</p> <p>(4) "Diversity" means differences between individuals or groups of people in age, cultural background, disability, ethnicity, family responsibilities, gender, language, marital status, religious belief and sexual orientation; diversity may also include other ways in which people are different, such as learning, life experience, work experience and socio-economic background.</p> <p>(5) "Parties" means complainant or victim and respondent of the University.</p> <p>(6) "Victimization" means any form of detriment directed at a person for alleging, making or participating in, supporting or resolving a complaint of discrimination, sexual harassment or victimization; or directed at a person associated with a person who alleges, makes or participates in, supports or resolves a complaint of discrimination, sexual harassment or victimization.</p> |





**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act 11, 2018)

Yogidham Gurukul, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)

|          |  |
|----------|--|
|          | <p>(7) "Bullying" is repeated, unreasonable behavior directed toward an employee or student, or a group of employee or students by employee/s or student/s that creates a risk to health and safety.</p> <p>(8) "Person with disability" means a person suffering from any of the following disability:</p> <p>(i) 'Locomotor Disability' means disability of the bones, joints or muscles leading to substantial restriction of the movement of the limbs.</p> <p>(ii) 'Cerebral Palsy' means a group of non-progressive conditions of a person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in the pre-natal, peri-natal or infant period of development.</p> <p>(iii) 'Leprosy cured person' means any person who has been cured of leprosy but is suffering from:</p> <ul style="list-style-type: none"> <li>- loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifest deformity</li> <li>- manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity</li> <li>- extreme physical deformity as well as advanced age which prevents him from undertaking any gainful occupation, and the expression "leprosy cured" shall be construed accordingly</li> </ul> <p>(iv) 'Blindness' refers to a condition where a person suffers from any of the following conditions, namely:</p> <ul style="list-style-type: none"> <li>- total absence of sight</li> <li>- visual acuity not exceeding 6/60 or 20/200 (snellen) in the better eye with correcting lenses</li> <li>- limitation of the field of vision subtending an angle of 20 degree or worse</li> </ul> <p>(v) 'Person with low vision' means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device;</p> <p>(vi) 'Hearing impairment' means loss of sixty decibels or more in the better ear in the conversational range of frequencies;</p> <p>(vii) 'Mental illness' means any mental disorder other than mental retardation;</p> <p>(viii) 'Mental retardation' means a condition of arrested or incomplete development of mind of a person which is specially characterized by sub-normality of intelligence</p> |
| EO-01-04 | As a preliminary stage to set up a grievance redressal system, all the members agreed  |





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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act II, 2018)

Yogidham Gurukul, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)

|          |   |
|----------|---|
|          | to install a drop box to receive grievances from the complainants, with due respect to their privacy. |
| EO-01-05 | The Member Secretary gave vote of thanks to all the members.  |

*[Handwritten Signature]*  
Signature of Chairperson







**ATMIYA  
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NAAC – Cycle – 1  
AISHE: U-0967

Criterion 5

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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act 11, 2018)

Yogidham Gurukul, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)

**Meeting Attendance**

|                |                             |      |          |
|----------------|-----------------------------|------|----------|
| Committee Name | Equal Opportunity Committee |      |          |
| Meeting No.    | 01                          |      |          |
| Date           | 04/03/2023                  | Time | 02:00 pm |
| Venue          | IQAC Board Room             |      |          |

**Meeting Attendance**

| Sr. | Name                | Designation      | Absent/Present     | Remarks |
|-----|---------------------|------------------|--------------------|---------|
| 1   | Dr. Dharmesh Pandya | Chairperson      | <i>[Signature]</i> |         |
| 2   | Mr. Pallav Radia    | Member           | <i>[Signature]</i> |         |
| 3   | Ms. Rachna Joshi    | Member           | <i>[Signature]</i> |         |
| 4   | Dr. Kairvi Rathod   | Member           | A                  |         |
| 5   | Mr. Mithlesh Singh  | Member           | <i>[Signature]</i> |         |
| 6   | Dr. Divyesh Gohel   | Member           | <i>[Signature]</i> |         |
| 7   | Ms. Tosal Bhalodia  | Member           | <i>[Signature]</i> |         |
| 8   | Dr. Archana Cholera | Member (Parents) | <i>[Signature]</i> |         |
| 9   | Ms. Kanchan Vadher  | Member Secretary | A                  |         |





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(Established under the Gujarat Private University Act 11, 2018)

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**Meeting Agenda & Notes**

|                |                             |      |          |      |         |
|----------------|-----------------------------|------|----------|------|---------|
| Committee Name | Equal Opportunity Committee |      |          |      |         |
| Meeting No.    | 02                          |      |          |      |         |
| Date           | 05/08/2023                  | Time | 02:00 pm | A.Y. | 2023-24 |
| Venue          | IQAC Board Room             |      |          |      |         |

**Agenda List**

| Agenda No. | Details   |
|------------|---|
| EO-02-01   | Review of last Minutes of Meeting   |
| EO-02-02   | Among the varied functions carried out by the Equal Opportunity Committee, the prime function is to review the grievance received and action taken by the concerned University-level committee, as per the mechanism developed to deal with such grievance. |
| EO-02-03   | Any other agenda with the permission of chair   |





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**Minutes of Meeting**

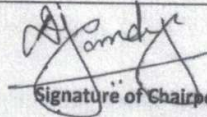
|                |                             |      |                      |
|----------------|-----------------------------|------|----------------------|
| Committee Name | Equal Opportunity Committee |      |                      |
| Meeting No.    | 02                          |      |                      |
| Date           | 05/08/2023                  | Time | 02:00 pm to 02:45 pm |
| Venue          | IQAC Board Room             |      |                      |

**Meeting Attendance**

| Sr. | Name                | Designation      | Absent/Present |
|-----|---------------------|------------------|----------------|
| 1   | Dr. Dharmesh Pandya | Chairperson      | Present        |
| 2   | Mr. Pallav Radia    | Member           | Present        |
| 3   | Ms. Rachana Joshi   | Member           | Present        |
| 4   | Dr. Kairvi Rathod   | Member           | Absent         |
| 5   | Mr. Mithilesh Singh | Member           | Present        |
| 6   | Dr. Divyesh Gohel   | Member           | Present        |
| 7   | Ms. Tosal Bhalodia  | Member           | Present        |
| 8   | Dr. Archana Cholera | Member (Parents) | Present        |
| 9   | Ms. Kanchan Vadher  | Member Secretary | Absent         |

**Minutes of Meeting**

| Agenda No. | Details  |
|------------|--|
| EO-02-01   | Dr. Dharmesh Pandya offered all the members whether they require further clarification of terminologies and definitions discussed during the last meeting. |
| EO-02-02   | Grievance received and action taken:NIL  |
| EO-02-03   | Any other agenda with the permission of chair:NIL  |

  
Signature of Chairperson





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AISHE: U-0967

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(Established under the Gujarat Private University Act 11, 2016)

Yogidham Gurukul, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)

**Meeting Attendance**

|                |                             |      |          |
|----------------|-----------------------------|------|----------|
| Committee Name | Equal Opportunity Committee |      |          |
| Meeting No.    | 02                          |      |          |
| Date           | 05/08/2023                  | Time | 02:00 pm |
| Venue          | IQAC Board Room             |      |          |

**Meeting Attendance**

| Sr. | Name                | Designation      | Absent/Present         | Remarks |
|-----|---------------------|------------------|------------------------|---------|
| 1   | Dr. Dharmesh Pandya | Chairperson      | <i>Dharmesh Pandya</i> |         |
| 2   | Mr. Pallav Radia    | Member           | <i>Pallav Radia</i>    |         |
| 3   | Ms. Rachna Joshi    | Member           | <i>Rachna Joshi</i>    |         |
| 4   | Dr. Kairvi Rathod   | Member           | A                      |         |
| 5   | Mr. Mithilesh Singh | Member           | <i>Mithilesh Singh</i> |         |
| 6   | Dr. Divyesh Gohel   | Member           | <i>Divyesh Gohel</i>   |         |
| 7   | Ms. Tosal Bhalodia  | Member           | <i>Tosal Bhalodia</i>  |         |
| 8   | Dr. Archana Cholera | Member (Parents) | <i>Archana Cholera</i> |         |
| 9   | Ms. Kanchan Vadher  | Member Secretary | A                      |         |





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Yogidham Gurukul, Kalwad Road, Rajkot - 360005, Gujarat (INDIA)

**Meeting Agenda & Notes**

|                |                             |      |          |      |         |
|----------------|-----------------------------|------|----------|------|---------|
| Committee Name | Equal Opportunity Committee |      |          |      |         |
| Meeting No.    | 03                          |      |          |      |         |
| Date           | 02/03/2024                  | Time | 02:00 pm | A.Y. | 2023-24 |
| Venue          | IQAC Board Room             |      |          |      |         |

**Agenda List**

| Agenda No. | Details  |
|------------|--|
| EO-03-01   | Review of last Minutes of Meeting  |
| EO-03-02   | To review the grievance received and action taken by the concerned University-level committee, as per the mechanism developed to deal with such grievance. |
| EO-03-03   | Any other agenda with the permission of Chair  |





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Yogidham Gurukul, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)

**Minutes of Meeting**

|                |                             |      |                      |
|----------------|-----------------------------|------|----------------------|
| Committee Name | Equal Opportunity Committee |      |                      |
| Meeting No.    | 03                          |      |                      |
| Date           | 02/03/2024                  | Time | 02:00 pm to 02:30 pm |
| Venue          | IQAC Board Room             |      |                      |

**Meeting Attendance**

| Sr. | Name                | Designation      | Absent/Present |
|-----|---------------------|------------------|----------------|
| 1   | Dr. Dharmesh Pandya | Chairperson      | Present        |
| 2   | Mr. Pallav Radia    | Member           | Present        |
| 3   | Ms. Rachana Joshi   | Member           | Present        |
| 4   | Dr. Kairvi Rathod   | Member           | Absent         |
| 5   | Mr. Mithilesh Singh | Member           | Present        |
| 6   | Dr. Divyesh Gohel   | Member           | Present        |
| 7   | Ms. Tosai Bhalodia  | Member           | Present        |
| 8   | Dr. Archana Cholera | Member (Parents) | Present        |
| 9   | Ms. Kanchan Vadher  | Member Secretary | Absent         |

**Minutes of Meeting**

| Agenda No. | Details  |
|------------|--|
| EO-03-01   | Review of last Minutes of Meeting                  |
| EO-03-02   | Grievance received and action taken: NIL           |
| EO-03-03   | Any other agenda with the permission of chair: NIL |

*Dr. Dharmesh Pandya*  
signature of Chairperson





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Yogidham Gurukul, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)

**Meeting Attendance**

|                |                             |      |          |
|----------------|-----------------------------|------|----------|
| Committee Name | Equal Opportunity Committee |      |          |
| Meeting No.    | 03                          |      |          |
| Date           | 02/03/2024                  | Time | 02:00 pm |
| Venue          | IQAC Board Room             |      |          |

**Meeting Attendance**

| Sr. | Name                | Designation      | Absent/Present     | Remarks |
|-----|---------------------|------------------|--------------------|---------|
| 1   | Dr. Dharmesh Pandya | Chairperson      | <i>[Signature]</i> |         |
| 2   | Mr. Pallav Radia    | Member           | <i>[Signature]</i> |         |
| 3   | Ms. Rachna Joshi    | Member           | <i>[Signature]</i> |         |
| 4   | Dr. Kairvi Rathod   | Member           | A                  |         |
| 5   | Mr. Mithilesh Singh | Member           | <i>[Signature]</i> |         |
| 6   | Dr. Divyesh Gohel   | Member           | <i>[Signature]</i> |         |
| 7   | Ms. Tosai Bhalodia  | Member           | <i>[Signature]</i> |         |
| 8   | Dr. Archana Cholera | Member (Parents) | <i>[Signature]</i> |         |
| 9   | Ms. Kanchan Vadher  | Member Secretary | <i>[Signature]</i> |         |





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Yogidham Gurukul, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)

**Meeting Agenda & Notes**

|                       |                 |             |                     |             |           |
|-----------------------|-----------------|-------------|---------------------|-------------|-----------|
| <b>Committee Name</b> | SC/ST Committee |             |                     |             |           |
| <b>Meeting No.</b>    | 1               |             |                     |             |           |
| <b>Date</b>           | 02/03/2024      | <b>Time</b> | 02:00 pm To 3:30 pm | <b>A.Y.</b> | 2023-2024 |
| <b>Venue</b>          | IQAC Board Room |             |                     |             |           |

**Agenda List**

| Agenda No.   | Details   |
|--------------|---|
| SCSTC-01-01  | Welcome and Introductory Remarks  |
| SCSTC -01-02 | Importance of Committee   |
| SCSTC -01-03 | Review of admission and enrollment data for SC/ST students                      |
| SCSTC -01-04 | Addressing grievances and complaints from SC/ST students and employees          |
| SCSTC -01-05 | Updates on implementation of government schemes and policies for SC/ST          |
| SCSTC -01-06 | Updates of notice boards and circulars regarding information for SC/ST students |
| SCSTC -01-07 | Any other agenda with the permission of chair                                   |







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Yogidham Gurukul, Kalwad Road, Rajkot - 360005, Gujarat (INDIA)

**Minutes of Meeting**

|                |                 |      |                     |
|----------------|-----------------|------|---------------------|
| Committee Name | SC/ST Committee |      |                     |
| Meeting No.    | 1               |      |                     |
| Date           | 02/03/2024      | Time | 02:00 pm To 3:30 pm |
| Venue          | IQAC Board Room |      |                     |

**Meeting Attendance**

| Sr. | Name                   | Designation      | Absent/Present | Remarks |
|-----|------------------------|------------------|----------------|---------|
| 1   | Ms. Kanchan Vadher     | Chairperson      | Present        |         |
| 2   | Mr. Rishabh D. Makwana | Member Secretary | Present        |         |
| 3   | Mr. Vijay Chauhan      | Member           | Present        |         |
| 4   | Ms. Nidhi Vinzuda      | Member           | Present        |         |
| 5   | Ms. Freny Maru         | Member           | Present        |         |
| 6   | Ms. Nehal Dave         | Member           | Present        |         |

**Minutes of Meeting**

| Agenda No. | Details   |
|------------|---|
| SC-02-01   | Ms. Kanchan Vadher welcomed all the members.  |
| SC-02-02   | Ms. Kanchan Vadher appreciated efforts of the committee for the previous work and task given.   |
| SC-02-03   | All the members were assigned to check and update notice boards and circulars regarding new information for SC/ST students  |
| SC-02-04   | All the members discussed and reviewed the university policies and procedures for SC/ST inclusivity   |
| SC-02-05   | All the members were asked by the chairperson to give input on Future activities and planning for awareness campaigns, mentorship programs and workshops for SC/ST students |
| SC-02-06   | Members have given the suggestions to arrange Scholarships and financial assistance programs  |
| SC-02-07   | The member secretary has given vote of thanks to all the members  |

  
Signature of Chairperson



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**Minutes of Meeting**

|                |                 |      |                     |
|----------------|-----------------|------|---------------------|
| Committee Name | SC/ST Committee |      |                     |
| Meeting No.    | 1               |      |                     |
| Date           | 02/03/2024      | Time | 02:00 pm To 3:30 pm |
| Venue          | IQAC Board Room |      |                     |

**Meeting Attendance**

| Sr. | Name                   | Designation      | Sign |
|-----|------------------------|------------------|------|
| 1   | Ms. Kanchan Vadher     | Chairperson      |      |
| 2   | Mr. Rishabh D. Makwana | Member Secretary |      |
| 3   | Mr. Vijay Chauhan      | Member           |      |
| 4   | Ms. Nidhi Vinzuda      | Member           |      |
| 5   | Ms. Freny Maru         | Member           |      |
| 6   | Ms. Nehal Dave         | Member           |      |





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Yogibham Gurukul, Kalwad Road, Rajkot - 360005, Gujarat (INDIA)

**Meeting Agenda & Notes**

|                 |                               |       |                                    |
|-----------------|-------------------------------|-------|------------------------------------|
| Committee Name: | Anti Discrimination committee |       |                                    |
| Meeting No.:    | 22                            |       |                                    |
| Date:           | 6/11/2023                     | Time: | 02:30 pm To 4:00 pm A.Y. 2023-2024 |
| Venue:          | IQAC Board Room               |       |                                    |

**Agenda List**

| Agenda No. | Details                                       |
|------------|---|
| AD-22-01   | Welcome and Introductory Remarks              |
| AD-22-02   | Review of last Minutes of Meeting             |
| AD-22-03   | Discussion of Recent Complaints or Grievances |
| AD-22-04   | Awareness and Outreach Programs               |
| AD-22-05   | Periodic Reporting and Documentation          |
| AD-22-06   | Future Goals and Action Plan                  |
| AD-22-07   | Conclusion and Next Meeting Schedule          |





**Minutes of Meeting**

|                |                               |      |                     |
|----------------|-------------------------------|------|---------------------|
| Committee Name | Anti Discrimination Committee |      |                     |
| Meeting No.    | 22                            |      |                     |
| Date           | 6/11/2023                     | Time | 02:30 pm To 4:00 pm |
| Venue          | IQAC Board Room               |      |                     |

**Meeting Attendance**

| Sr. | Name                | Designation      | Absent/Present | Remarks |
|-----|---------------------|------------------|----------------|---------|
| 1   | Dr. Shiv K Tripathi | Invited Member   | Present        |         |
| 2   | Dr. Divyang D. Vyas | Invited Member   | Present        |         |
| 3   | Mr. Rushbh Makwana  | Chairperson      | Present        |         |
| 4   | Dr. Keyur Parmar    | Member           | Present        |         |
| 5   | Dr. Alpa Joshi      | Member           | Present        |         |
| 6   | Dr. Mital Manvar    | Member           | Present        |         |
| 7   | Dr. Drashti Purohit | Member           | Present        |         |
| 8   | Mr. Vijay Chauhan   | Member Secretary | Present        |         |

**Minutes of Meeting**

| Agenda No. | Details  |
|------------|--|
| AD-22-01   | Mr. Rishbh Makwana has welcomed all the members of Anti Discrimination committee.  |
| AD-22-02   | Mr. Rishbh Makwana has Review the status of previous initiatives taken by Anti discrimination Committee.   |
| AD-22-03   | Mr. Rishbh Makwana has give status about complaints or cases related to discrimination.<br>The committee is pleased that there have been no complaints or grievances related to discrimination since our last meeting. This reflects the ongoing efforts of our university community to foster a respectful, inclusive, and supportive environment for all students, faculty, and staff.   |
| AD-22-04   | Mr. Rishbh Makwana has give information about Awareness and outreach program for Anti discrimination Committee.<br>Anti-Discrimination Committee, aims to educate communities on recognizing and combating all forms of discrimination. Through workshops, outreach activities, and campaigns, the program fosters inclusivity, encourages reporting, and empowers individuals to advocate for equal rights and fairness in society. |
| AD-22-05   | Our Honorable VC Dr. Shiv K Tripathi and Registrar Dr. Divyang D. Vyas suggest us on Periodic Reporting and Documentation. These reports are used to review the effectiveness of anti-discrimination policies and recommend improvements or adjustments as necessary.  |
| AD-22-06   | Mr. Rishbh Makwana has strategically assigned responsibilities to team members for   |





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|          |   |
|----------|---|
|          | upcoming action items and projects, ensuring each task is led with expertise and dedication. With clear roles and objectives in place, the team is set to drive impactful results and uphold our commitment to excellence. Let's work together to achieve these goals and make a meaningful difference! |
| AD-22-07 | The Member Secretary extends heartfelt gratitude to all members for their dedication and invaluable contributions, which have been instrumental in the success of Universities mission.   |

Signature of Chairperson





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|                |                               |      |                     |
|----------------|-------------------------------|------|---------------------|
| Committee Name | Anti Discrimination Committee |      |                     |
| Meeting No.    | 22                            |      |                     |
| Date           | 6/11/2023                     | Time | 02:30 pm To 4:00 pm |
| Venue          | IQAC Board Room               |      |                     |

**Meeting Attendance**

| Sr. | Name                | Designation      | Signature |
|-----|---------------------|------------------|-----------|
| 1   | Dr. Shiv K Tripathi | Invited Member   |           |
| 2   | Dr. Divyang D. Vyas | Invited Member   |           |
| 3   | Mr. Rushbh Makwana  | Chairperson      |           |
| 4   | Dr. Keyur Parmar    | Member           |           |
| 5   | Dr. Alpa Joshi      | Member           |           |
| 6   | Dr. Mital Manvar    | Member           |           |
| 7   | Dr. Drashti Purohit | Member           |           |
| 8   | Mr. Vijay Chauhan   | Member Secretary |           |





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Yogidham Gurukul, Katakwad Road, Rajkot - 360005, Gujarat (INDIA)

**Meeting Agenda & Notes**

|                |                               |      |                     |      |           |
|----------------|-------------------------------|------|---------------------|------|-----------|
| Committee Name | Anti Discrimination committee |      |                     |      |           |
| Meeting No.    | 23                            |      |                     |      |           |
| Date           | 16/01/2024                    | Time | 02:30 pm To 4:00 pm | A.Y. | 2023-2024 |
| Venue          | IQAC Board Room               |      |                     |      |           |

**Agenda List**

| Agenda No. | Details                                       |
|------------|---|
| AD-23-01   | Welcome and Introductory Remarks              |
| AD-23-02   | Review of last Minutes of Meeting             |
| AD-23-03   | Discussion of Recent Complaints or Grievances |
| AD-23-04   | Awareness and Outreach Programs               |
| AD-23-05   | Periodic Reporting and Documentation          |
| AD-23-06   | Future Goals and Action Plan                  |
| AD-23-07   | Conclusion and Next Meeting Schedule          |





**Minutes of Meeting**

|                |                               |      |                     |
|----------------|-------------------------------|------|---------------------|
| Committee Name | Anti Discrimination Committee |      |                     |
| Meeting No.    | 23                            |      |                     |
| Date           | 16/01/2024                    | Time | 02:30 pm To 4:00 pm |
| Venue          | IQAC Board Room               |      |                     |

**Meeting Attendance**

| Sr. | Name                | Designation      | Absent/Present | Remarks |
|-----|---------------------|------------------|----------------|---------|
| 1   | Dr. Shiv K Tripathi | Invited Member   | Present        |         |
| 2   | Dr. Divyang D. Vyas | Invited Member   | Present        |         |
| 3   | Mr. Rushbh Makwana  | Chairperson      | Present        |         |
| 4   | Dr. Keyur Parmar    | Member           | Present        |         |
| 5   | Dr. Alpa Joshi      | Member           | Present        |         |
| 6   | Dr. Mital Manvar    | Member           | Present        |         |
| 7   | Dr. Drashti Purohit | Member           | Present        |         |
| 8   | Mr. Vijay Chauhan   | Member Secretary | Present        |         |

**Minutes of Meeting**

| Agenda No. | Details   |
|------------|---|
| AD-23-01   | Mr. Rishbh Makwana extended a warm welcome to all members of the Anti-Discrimination Committee, expressing his enthusiasm to collaborate with each of them in advancing the committee's mission.  |
| AD-23-02   | Mr. Rishbh Makwana conducted a thorough review of the progress made on previous initiatives led by the Anti-Discrimination Committee. He assessed the impact of each action taken, identifying successes and areas for improvement to further strengthen the committee's mission.   |
| AD-23-03   | Mr. Rishbh Makwana shared an encouraging update on the current status of complaints or cases related to discrimination. Since our last meeting, there have been no reported grievances, a positive reflection of the university community's dedication to maintaining a culture of respect and inclusion. This outcome highlights the impact of our collective efforts to create a supportive environment for all students, faculty, and staff. The committee commends everyone's commitment to fostering diversity and ensuring a welcoming atmosphere across campus.        |
| AD-23-04   | Mr. Rishbh Makwana introduced the Anti-Discrimination Committee's Awareness and Outreach Program, designed to help communities recognize and actively combat all forms of discrimination. By hosting workshops, organizing outreach events, and launching awareness campaigns, the program aims to promote a culture of inclusivity and respect. It also educates individuals on how to report discriminatory incidents and provides resources for those seeking support. Ultimately, the initiative empowers community members to stand up for equal rights and advocate for |







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(Established under the Gujarat Private University Act 11, 2018)

Yogeshwar Gurukul, Malawad Road, Rajkot - 360005, Gujarat (INDIA)

|          |  |
|----------|--|
|          | fairness, reinforcing our shared commitment to building an inclusive society.  |
| AD-23-05 | Our esteemed Vice Chancellor, Dr. Shiv K. Tripathi, and Registrar, Dr. Divyang D. Vyas, have advised us on the importance of periodic reporting and thorough documentation. These reports play a crucial role in assessing the impact of anti-discrimination policies, allowing for informed recommendations and necessary adjustments to enhance their effectiveness. |
| AD-23-06 | Mr. Rishbh Makwana has effectively delegated responsibilities for upcoming projects, ensuring each team member is equipped to lead with expertise and focus. With well-defined roles and goals, the team is poised to deliver impactful results and continue our pursuit of excellence. Let's collaborate to achieve these objectives and create a lasting impact!     |
| AD-23-07 | The Member Secretary expresses sincere appreciation to all members for their unwavering dedication and significant contributions, which have played a key role in advancing the university's mission. Their continued support is vital to our collective success and progress.   |

Signature of Chairperson





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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act: 11, 2018)

Yogidham Gerukul, Kalwad Road, Rajkot - 360005, Gujarat (INDIA)

|                |                               |      |                     |
|----------------|-------------------------------|------|---------------------|
| Committee Name | Anti Discrimination Committee |      |                     |
| Meeting No.    | 23                            |      |                     |
| Date           | 16/01/2024                    | Time | 02:30 pm To 4:00 pm |
| Venue          | IQAC Board Room               |      |                     |

**Meeting Attendance**

| Sr. | Name                | Designation      | Signature |
|-----|---------------------|------------------|-----------|
| 1   | Dr. Shiv K Tripathi | Invited Member   |           |
| 2   | Dr. Divyang D. Vyas | Invited Member   |           |
| 3   | Mr. Rushbh Makwana  | Chairperson      |           |
| 4   | Dr. Keyur Parmar    | Member           |           |
| 5   | Dr. Alpa Joshi      | Member           |           |
| 6   | Dr. Mital Manvar    | Member           |           |
| 7   | Dr. Drashti Purohit | Member           |           |
| 8   | Mr. Vijay Chauhan   | Member Secretary |           |





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**ATMIYA UNIVERSITY**

(Established under the Gujarat Private University Act II, 2016)

Yogibham Gurokol, Kalewad Road, Rajkot - 360005, Gujarat (INDIA)

**Meeting Agenda & Notes**

|                |                               |      |                                    |
|----------------|-------------------------------|------|------------------------------------|
| Committee Name | Anti Discrimination committee |      |                                    |
| Meeting No.    | 24                            |      |                                    |
| Date           | 16/04/2024                    | Time | 02:30 pm To 4:00 pm A.Y. 2023-2024 |
| Venue          | IQAC Board Room               |      |                                    |

**Agenda List**

| Agenda No. | Details                                       |
|------------|---|
| AD-24-01   | Welcome and Introductory Remarks              |
| AD-24-02   | Review of last Minutes of Meeting             |
| AD-24-03   | Discussion of Recent Complaints or Grievances |
| AD-24-04   | Awareness and Outreach Programs               |
| AD-24-05   | Periodic Reporting and Documentation          |
| AD-24-06   | Future Goals and Action Plan                  |
| AD-24-07   | Conclusion                                    |





**Minutes of Meeting**

|                |                               |      |                     |
|----------------|-------------------------------|------|---------------------|
| Committee Name | Anti Discrimination Committee |      |                     |
| Meeting No.    | 24                            |      |                     |
| Date           | 16/04/2024                    | Time | 02:30 pm To 4:00 pm |
| Venue          | IQAC Board Room               |      |                     |

**Meeting Attendance**

| Sr. | Name                | Designation      | Absent/Present | Remarks |
|-----|---------------------|------------------|----------------|---------|
| 1   | Dr. Shiv K Tripathi | Invited Member   | Present        |         |
| 2   | Dr. Divyang D. Vyas | Invited Member   | Present        |         |
| 3   | Mr. Rushbh Makwana  | Chairperson      | Present        |         |
| 4   | Dr. Keyur Parmar    | Member           | Present        |         |
| 5   | Dr. Alpa Joshi      | Member           | Present        |         |
| 6   | Dr. Mital Manvar    | Member           | Present        |         |
| 7   | Dr. Drashti Purohit | Member           | Present        |         |
| 8   | Mr. Vijay Chauhan   | Member Secretary | Present        |         |

**Minutes of Meeting**

| Agenda No. | Details  |
|------------|--|
| AD-24-01   | Mr. Rishbh Makwana warmly welcomed all members of the Anti-Discrimination Committee, sharing his excitement to work together in furthering the committee's goals. He expressed eagerness to collaborate and make meaningful progress in promoting inclusivity and fairness.  |
| AD-24-02   | Mr. Rishbh Makwana reviewed the progress of past initiatives by the Anti-Discrimination Committee, evaluating the outcomes and identifying both achievements and areas for growth. This review aims to refine strategies and enhance the committee's ongoing efforts in promoting equality and inclusion.  |
| AD-24-03   | Mr. Rishbh Makwana provided an uplifting update on the status of discrimination-related complaints, noting that no grievances have been reported since the last meeting. This reflects the university community's strong commitment to upholding a culture of respect and inclusivity. The committee appreciates the collective efforts to create a supportive and diverse environment for all students, faculty, and staff.   |
| AD-24-04   | Mr. Rishbh Makwana presented the Anti-Discrimination Committee's Awareness and Outreach Program, focused on empowering communities to identify and address all forms of discrimination. Through workshops, outreach initiatives, and awareness campaigns, the program fosters a culture of inclusion and respect. It also provides guidance on reporting discrimination and offers resources for support. This initiative encourages individuals to advocate for equality and fairness, strengthening our collective commitment to an inclusive society. |
| AD-24-05   | Our respected Vice Chancellor, Dr. Shiv K. Tripathi, and Registrar, Dr. Divyang D. Vyas, emphasized the significance of regular reporting and detailed documentation. These reports are vital for evaluating the effectiveness of anti-discrimination policies, providing insights that guide necessary improvements and adjustments. Their  |





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|          |  |
|----------|--|
|          | guidance ensures our strategies remain impactful and responsive to evolving needs.   |
| AD-24-06 | Mr. Rishbh Makwana has strategically assigned roles for upcoming projects, ensuring that each team member is prepared to take the lead with clarity and expertise. With clear goals and responsibilities in place, the team is well-positioned to achieve meaningful results. Together, we will continue striving for excellence and make a significant, lasting impact. Let's work towards these shared objectives! |
| AD-24-07 | The Member Secretary deeply appreciates all members for their dedication and valuable contributions, which are crucial to advancing the university's mission. Their ongoing support is essential to our continued success and progress.  |

Signature of Chairperson





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|                |                               |      |                     |
|----------------|-------------------------------|------|---------------------|
| Committee Name | Anti Discrimination Committee |      |                     |
| Meeting No.    | 24                            |      |                     |
| Date           | 16/04/2024                    | Time | 02:30 pm To 4:00 pm |
| Venue          | IQAC Board Room               |      |                     |

**Meeting Attendance**

| Sr. | Name                | Designation      | Signature |
|-----|---------------------|------------------|-----------|
| 1   | Dr. Shiv K Tripathi | Invited Member   |           |
| 2   | Dr. Divyang D. Vyas | Invited Member   |           |
| 3   | Mr. Rishabh Makwana | Chairperson      |           |
| 4   | Dr. Keyur Parmar    | Member           |           |
| 5   | Dr. Alpa Joshi      | Member           |           |
| 6   | Dr. Mital Manvar    | Member           |           |
| 7   | Dr. Drashti Purohit | Member           |           |
| 8   | Mr. Vijay Chauhan   | Member Secretary |           |

