



# ATMIYA UNIVERSITY

(Established under the Gujarat Private University Act 11, 2018)

Yogidham Gurukul, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)



## Annual Report

Office of the Controller of Examinations

Academic Year: 2019-2020

**Controller of Examinations  
Atmiya University  
Rajkot**





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**Controller of Examinations**  
**Atmiya University**  
**Rajkot**





## 1. Introduction

Established on April 13, 2018, under the Gujarat Private University Act 11, 2018, ATMIYA University emphasizes to train young minds in consonance with the doctrines of higher education and human values.

Considering examination system very crucial and important, the formation of Office of the Controller of Examinations is governed by the University Ordinances and Examination Manual with following objectives:

### Objectives of the Office of the Controller of Examinations:

- ❖ Achieve desirable accuracy to enhance quality and increase reliability in the conduct of examinations.
- ❖ Maintain consistency and uniformity in the examination work and in the examination process.
- ❖ Establish credibility of procedures to all concerned involved in the conduct of examinations.
- ❖ Define the accountability of the faculty and supporting staff in the conduct of examinations.

  
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## 2. Academic Calendar

The University follows a semester-based academic structure for all programs, encompassing two semesters - Winter and Summer - within a single academic year.

The Office of the Controller of Examinations has published the Schedule of Activities related to academics and examinations in the form of an Academic Calendar. This calendar has been shared with both staff and students and includes the following key details:

- Commencement dates for each semester.
- Schedule for Continuous Internal Assessment (CIA) tests and other assessment components.
- Timeline for Theory and Practical Semester-End Examinations.
- Days allocated for Central Valuation.
- Commencement date for the subsequent semester.
- A comprehensive list of public holidays, as per the Government of Gujarat notification.

The specific details of the Academic Calendar for the Winter-2019 Session and Summer-2020 Session are enclosed in **Annexure-I** and **Annexure-II**, respectively.

The processes of course selection by students, course approval and term granting by Heads of Departments, and examination registration by students were seamlessly conducted via the online CMS Portal for both the Winter-2019 and Summer-2020 sessions.

Additionally, the Office of the Controller of Examinations organized pre-examination meetings with the Examination Committee to propose the schedule for the Semester-End Examinations of the Winter-2019 and Summer-2020 sessions, ensuring alignment with the Academic Calendar.

  
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### 3. Number of days for the declaration of Result from the last date of Examination

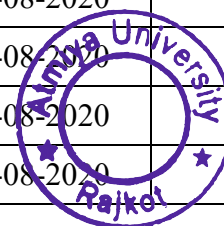
Upon completion of the evaluation process, classified result reports were prepared, including course-wise performance analysis and other result-related statistics. These were presented to the Result Passing Board (RPB). Following discussions and thorough verification at various levels, the RPB approved the examination attainments and results.

The approved results were subsequently published and made accessible on the CMS student portal. For the academic year 2019-2020, results were declared within an average of 10 days from the last day of examinations.

The table below outlines the names of the programs, the end dates of examinations, and the corresponding result declaration dates for the year 2019-2020.

Programme	Semester	Date of last examination of Final semester end examination (DD-MM-YYYY)	Date of Announcement of Results of semester end examination	No of days between end of even semester end examination and announcement of results
B.Sc. Biotechnology	IV	08-08-2020	10-08-2020	2
B.Sc. Microbiology	IV	08-08-2020	10-08-2020	2
B.Sc. Chemistry	IV	08-08-2020	10-08-2020	2
B.Sc. Industrial Chemistry	IV	08-08-2020	10-08-2020	2
B.Sc. Physics	IV	08-08-2020	10-08-2020	2
B.C.A.	IV	08-08-2020	10-08-2020	2
B.Sc. Information Technology	IV	08-08-2020	10-08-2020	2
B.Sc. Mathematics	IV	08-08-2020	10-08-2020	2
M.Sc. Biotechnology	IV	08-08-2020	10-08-2020	2
M.Sc. Microbiology	IV	08-08-2020	10-08-2020	2
M.Sc. Chemistry	IV	08-08-2020	10-08-2020	2
M.Sc. Industrial Chemistry	IV	08-08-2020	10-08-2020	2
M.Sc. I.T. & CA	IV	08-08-2020	10-08-2020	2
M.Sc. Mathematics	IV	08-08-2020	10-08-2020	2
M.C.A.	VI	10-08-2020	25-08-2020	15

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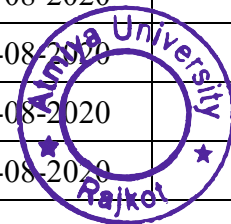
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Programme	Semester	Date of last examination of Final semester end examination (DD-MM-YYYY)	Date of Announcement of Results of semester end examination	No of days between end of even semester end examination and announcement of results
B.Sc. Biotechnology	II	08-08-2020	10-08-2020	2
B.Sc. Microbiology	II	08-08-2020	10-08-2020	2
B.Sc. Chemistry	II	08-08-2020	10-08-2020	2
B.Sc. Industrial Chemistry	II	08-08-2020	10-08-2020	2
B.Sc. Physics	II	08-08-2020	10-08-2020	2
B.C.A.	II	08-08-2020	10-08-2020	2
B.Sc. Information Technology	II	08-08-2020	10-08-2020	2
B.Sc. Mathematics	II	08-08-2020	10-08-2020	2
M.Sc. Biotechnology	II	08-08-2020	10-08-2020	2
M.Sc. Microbiology	II	08-08-2020	10-08-2020	2
M.Sc. Chemistry	II	08-08-2020	10-08-2020	2
M.Sc. Industrial Chemistry	II	08-08-2020	10-08-2020	2
M.Sc. Information Technology	II	08-08-2020	10-08-2020	2
M.Sc. Mathematics	II	08-08-2020	10-08-2020	2
M.C.A.	IV	10-08-2020	27-08-2020	17
PG Diploma in Medical Laboratory Technology	II	08-08-2020	10-08-2020	2
B.B.A.	IV	08-08-2020	10-08-2020	2
BBA (Honors)	IV	08-08-2020	10-08-2020	2
B. Com.	IV	08-08-2020	10-08-2020	2
Integrated-M.B.A.	IV	08-08-2020	10-08-2020	2
MBA	IV	08-08-2020	10-08-2020	2
B.B.A.	II	08-08-2020	10-08-2020	2
BBA (Honors)	II	08-08-2020	10-08-2020	2
B. Com.	II	08-08-2020	10-08-2020	2
Integrated-M.B.A.	II	08-08-2020	10-08-2020	2
MBA	II	08-08-2020	10-08-2020	2

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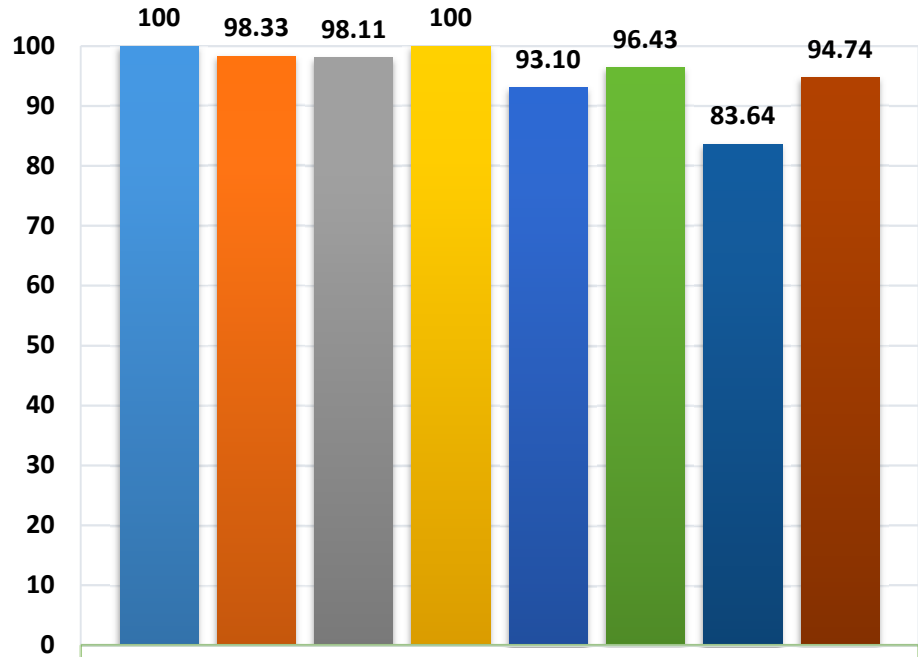
Programme	Semester	Date of last examination of Final semester end examination (DD-MM-YYYY)	Date of Announcement of Results of semester end examination	No of days between end of even semester end examination and announcement of results
B.Tech. Civil Engineering	IV	15-07-2020	11-08-2020	27
B.Tech. Computer Engineering	IV	15-07-2020	11-08-2020	27
B.Tech. Electrical Engineering	IV	15-07-2020	11-08-2020	27
B.Tech. Mechanical Engineering	IV	15-07-2020	11-08-2020	27
B.Tech. Information Technology	IV	15-07-2020	11-08-2020	27
M.Tech. Civil Engineering (Transportation Engineering)	IV	14-09-2020	17-09-2020	3
M.Tech. Computer Engineering (Software Engineering)	IV	14-09-2020	17-09-2020	3
M.Tech. Electrical Engineering (Power Electronics & Electrical Drives)	IV	14-09-2020	17-09-2020	3
M.Tech. Mechanical Engineering (Production)	IV	14-09-2020	17-09-2020	3
B.Tech. Civil Engineering	II	15-07-2020	11-08-2020	27
B.Tech. Computer Engineering	II	15-07-2020	11-08-2020	27
B.Tech. Electrical Engineering	II	15-07-2020	11-08-2020	27
B.Tech. Information Technology	II	15-07-2020	11-08-2020	27
B.Tech. Mechanical Engineering	II	15-07-2020	11-08-2020	27
M.Tech. Civil Engineering (Transportation Engineering)	II	29-08-2020	17-09-2020	19
M.Tech. Computer Engineering (Software Engineering)	II	29-08-2020	17-09-2020	19
M.Tech. Electrical Engineering (Power Electronics & Electrical Drives)	II	29-08-2020	17-09-2020	19
M.Tech. Mechanical Engineering (Production)	II	29-08-2020	17-09-2020	19
M.Tech. Mechanical Engineering (CAD/CAM)	II	29-08-2020	17-09-2020	19
M.Tech. Electronics & Communication	II	29-08-2020	17-09-2020	19
B. Pharm.	II	08-08-2020	07-10-2020	60
M. Pharm. (Pharmaceutics)	II	08-08-2020	07-10-2020	60
<b>Controller of Examinations</b> <b>Atmiya University</b> <b>Rajkot</b>				09.94



## 4. Result Analysis- Pass Percentage (Faculty wise)

### Faculty of Science:

Faculty of Science - PG Programs - Pass (%)



	Pass Percentage
M.Sc. Biotechnology	100
M.Sc. Microbiology	98.33
M.Sc. Chemistry	98.11
M.Sc. Industrial Chemistry	100
M.Sc. I.T. & CA	93.10
M.Sc. Mathematics	96.43
M.C.A.	83.64
PG Diploma in Medical Laboratory Technology	94.74

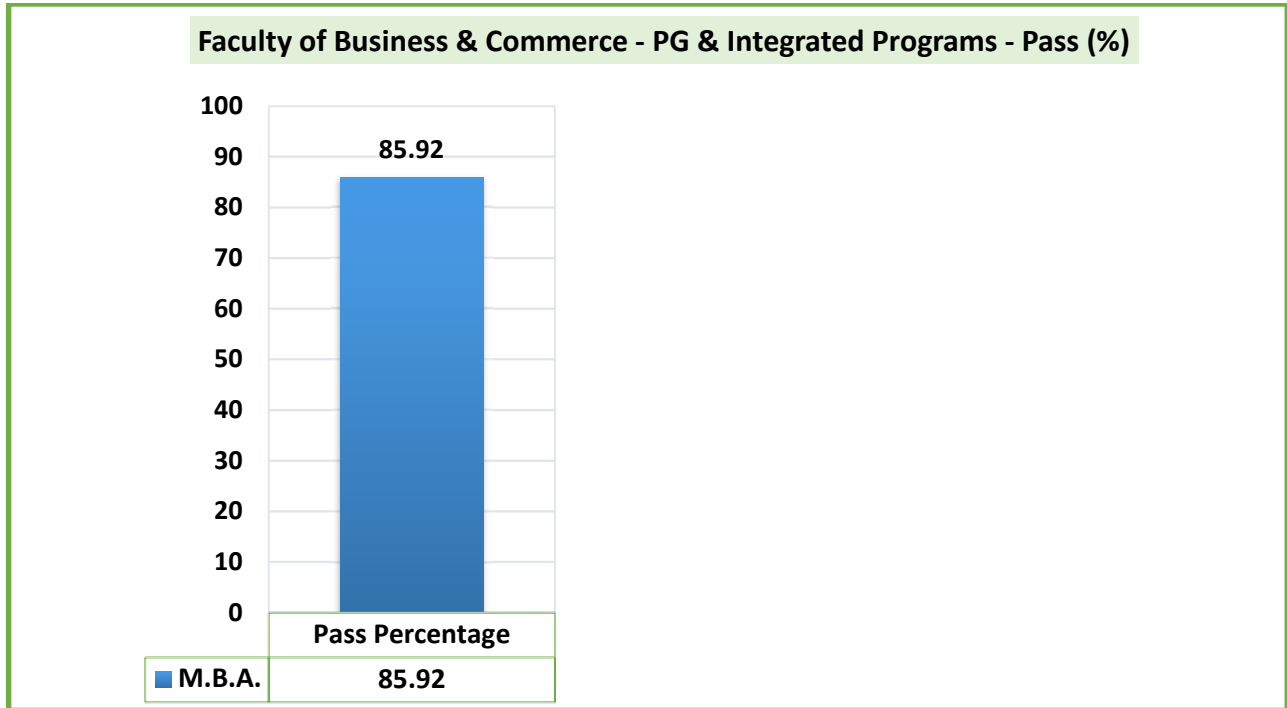
  
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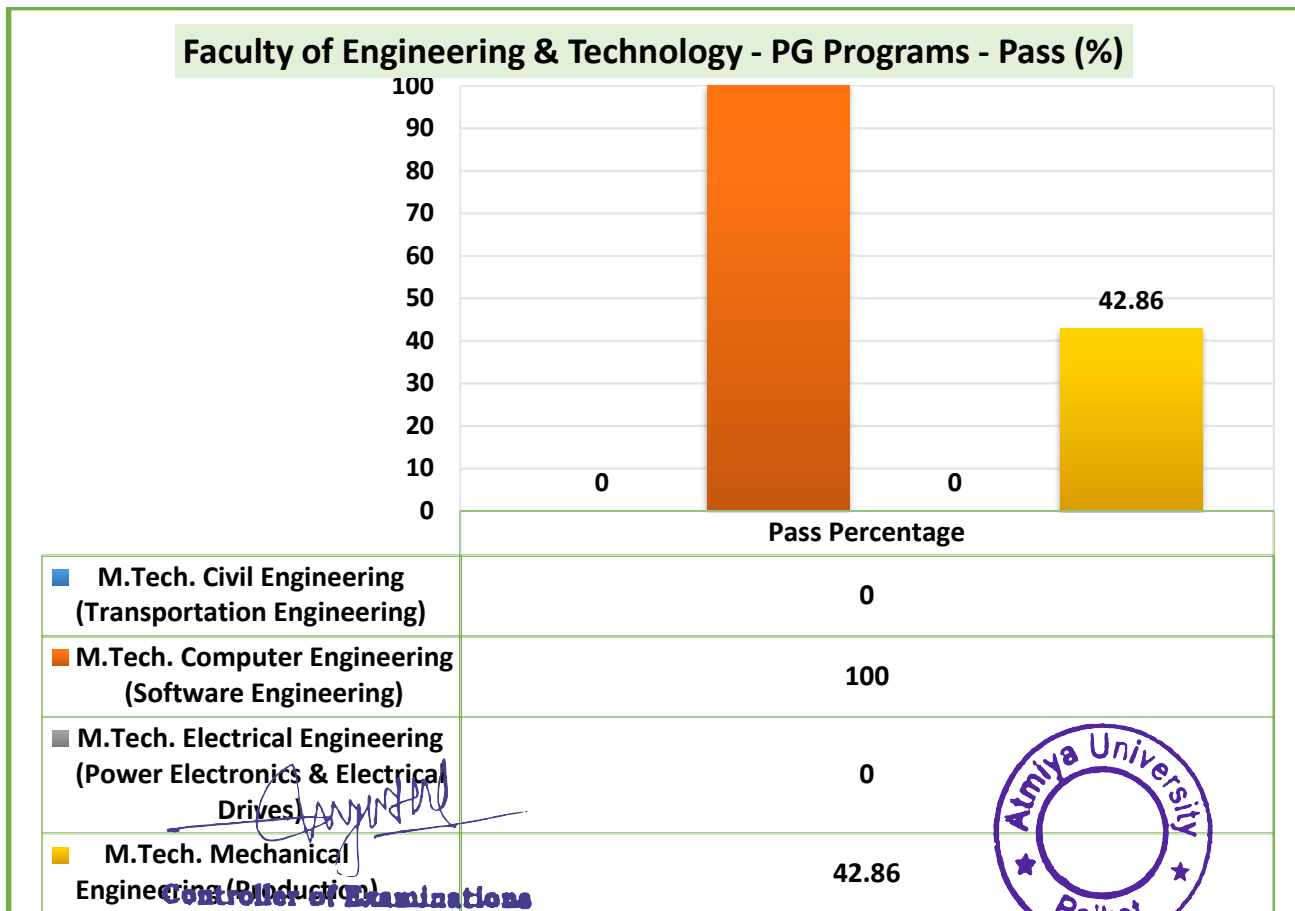




## Faculty of Business & Commerce:



## Faculty of Engineering & Technology:



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## 5. Pass percentage of students of the final year /final semester eligible for the degree program-wise

Total 448 students appeared in the final year / final semester examination where 412 students were passed the examination. The average pass percentage is 91.96%.

Academic Year	Number of students appearing in the final year / semester examination	Number of students eligible for the degree	Percentage (%)
2019-2020	448	412	91.96

The below mentioned table depicts the program wise pass percentage of students of the final year / final semester for the Academic Year 2019-2020.

Program Name	Number of students appearing in the final year / semester examination	Number of students eligible for the degree	Percentage (%)
M.Sc. Biotechnology	45	45	100.00
M.Sc. Microbiology	60	59	98.33
M.Sc. Chemistry	53	52	98.11
M.Sc. Industrial Chemistry	33	33	100.00
M.Sc. I.T. & CA	29	27	93.10
M.Sc. Mathematics	28	27	96.43
M.C.A.	55	46	83.64
PG Diploma in Medical Laboratory Technology	57	54	94.74
M.B.A.	71	61	85.92
M.Tech. Civil Engineering (Transportation Engineering)	2	0	0.00
M.Tech. Computer Engineering (Software Engineering)	5	5	100.00
M.Tech. Electrical Engineering (Power Electronics & Electrical Drives)	3	0	0.00
M.Tech. Mechanical Engineering (Production)	7	3	42.86
<b>Controller of Examinations Atmiya University Rajkot</b>	<b>448</b>	<b>412</b>	<b>91.96</b>



## 6. Students Revaluation / Grievances

Total **3926** students appeared in the examination where **36** complaints or grievances about evaluation were received during the year. The Percentage of complaints or grievances about evaluation were **0.92%**.

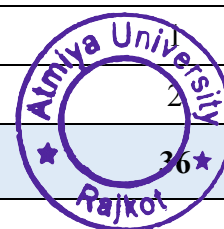
S. No.	Academic Year	No. of complaints / grievances about evaluation per year	No. of students appeared in the examinations per year	Year wise Average %
1	2019-2020	36	3926	0.92

The below mentioned table depicts the program wise number of complaints / grievances about evaluation for the **Academic Year 2019-2020**.

S. No.	Program	No. of students applied for Revaluation / Re-totalling / Transparency
1	B.Sc. Biotechnology	2
2	B.Sc. Chemistry	1
3	B.Sc. Mathematics	1
4	M.Sc. Biotechnology	3
5	M.Sc. Microbiology	2
6	M.C.A.	2
7	B.B.A.	13
8	B. Com.	1
9	Integrated-M.B.A.	2
10	M.B.A.	1
11	B.Tech. Civil Engineering	1
12	B.Tech. Computer Engineering	3
13	B.Tech. Information Technology	1
14	B.Tech. Mechanical Engineering	
15	B. Pharm.	
<b>Total number of students applied for Revaluation / Re-totalling / Transparency</b>		<b>36</b>

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Atmiya University  
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## 7. Automation of Evaluation Process through Digitalization

The conduct of examinations and the declaration of results are critical activities for the University. The examination system is designed to be fair, efficient, reliable, and transparent, adhering strictly to the rules and regulations outlined in UGC guidelines.

The implementation of an ERP system has significantly improved various examination-related processes, including exam registration, scheduling, and grading. This digitalization initiative has reduced staff workload while enabling faster and more accurate processing of examination tasks.

Through IT integration, the examination procedures have undergone substantial improvements. The adoption of ERP ensures precision, efficiency, and transparency across all stages of the examination and evaluation process. From student registration for examinations to the declaration of results, the entire workflow has been streamlined, enhancing overall efficiency.

The ERP modules facilitate several processes, including:

- Registration of students for examinations.
- Creation of examination schedules.
- Generation of hall tickets.
- Conduct of examinations and recording course-wise attendance of examinees.
- Monitoring the status of evaluation.
- Compiling results of Continuous Internal Assessment (CIA) and Semester End Examinations (SEE).
- Automated compilation and declaration of results.

This digital transformation has established higher standards of accuracy and reliability in the University’s examination and evaluation system.

Year	Software Module Implementation
2018-19 & 2019-20	<p><b>Digitization of CIA Process:</b></p> <ul style="list-style-type: none"> <li>▪ CIA Components of Courses are created dynamically in software based on nature of course.</li> <li>▪ Assigning CIA Marks entry rights to faculty handling course for defined timeline.</li> </ul> <p><b>Digitization of SEE Process:</b>  <b>Registration for Semester End Examination</b></p>

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❖ Course Selection:

- Compulsory Course automatically selected by the system.
- Student can select elective courses

❖ Eligibility by HoD from CMS Portal

- HoD can approved / reject term as per the rules

❖ Examination Form from CMS Portal

- Student can fill examination registration form after the term grant from the HoD.

❖ Generation of Examination Schedule & Hall Ticket

- Student can view and download Exam Time Table & Hall Ticket from CMS portal

▪ **SQPD (Secured Question Paper Delivery system) - Digitalization of Paper Setting Process details are as follows:**

- ❖ Online appointment to examiner for paper setting
- ❖ Uploading of Question Paper with Scheme of Assessment by examiner on portal.
- ❖ Receiving/Downloading of Question Paper using Secured Question Paper Delivery System
- ❖ Encryption & Decryption of Question Papers done by software


▪ **Conduction of Examination**

- ❖ Barcode Sticker Generation
- ❖ Absent student entry
- ❖ Feedback on Question Paper by teacher handling the course & chairman of BoS

▪ **Assessment & Evaluation**

- ❖ Practical/Viva Marks entry
- ❖ AEC(Ability Enhancement Courses) Registration, Marks Entry, Marks Verification by coordinator on Portal
- ❖ Dummy Number generation
- ❖ Central Valuation/ Re-valuation as per schedule.

- ❖ Decryption & Marks entry in software by barcode

  
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	<ul style="list-style-type: none"><li>❖ Regular result process</li><li>❖ Result Analysis</li><li>❖ Result Passing Board (RPB) Resolutions</li><li>❖ Result Generation</li><li>❖ Hosting of Web Results on student Portal</li><li>▪ <b>Reassessment</b><ul style="list-style-type: none"><li>❖ Online Application on Student Portal<ul style="list-style-type: none"><li>○ 3 Options as -Re-totalling, Transparency, Re-valuation</li></ul></li><li>❖ Announcement of Schedule</li><li>❖ Reassessment result process</li><li>❖ Result after Reassessment</li></ul></li><li>▪ <b>Printing of Marksheet</b><ul style="list-style-type: none"><li>❖ Mark sheet with Security Features</li><li>❖ Printing in 3 Steps</li><li>❖ Hologram Pasting</li></ul></li><li>▪ <b>Convocation - Awarding of Degree</b><ul style="list-style-type: none"><li>❖ Online registrations for the eligible candidate through CMS Portal</li><li>❖ Awarding of Degree Certificate through Convocation</li></ul></li></ul>
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## ATMIYA UNIVERSITY

### Office of the Controller of Examinations

Contact: 0281-2563445 (Ext: 5011/5012/5013)

Email: [coe@atmiyauni.ac.in](mailto:coe@atmiyauni.ac.in)

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## Annexure - I

### Academic Calendar - 2019-20

### Odd Semester (Winter - 2019)

**Registrar**  
**Atmiya University**  
**Rajkot**



**ATMIYA UNIVERSITY, Rajkot**  
**Academic Calendar for Semester - III - UG & PG Programs of All Faculties**  
**Academic Year: ODD-2019-20**

Commencement of Semester: **17-06-2019**

Description / Examination	Start Date	End Date
Supplementary Examination Form	08-Jul-19	13-Jul-19
Regular Examination Form	22-Jul-19	30-Jul-19
Submission of Assignment -I	Before 31-July-19	
CIA Component Test-I (Theory)	05-Aug-19	10-Aug-19
Submission of Assignment - II	Before 16-Sep-19	
CIA Component Test (Practical)	Before 19-Sep-19	
Practical Semester End / Supplementary Examination	27-Sep-19	12-Oct-19
CIA Component Test-II (Theory)	15-Oct-19	23-Oct-19
Theory Semester End / Supplementary Examination	11-Nov-19	26-Nov-19
Commencement of Even Semester	02-Dec-19	

**List of Holiday:**

Name of General Holidays	Date	Days of Week
Bakri-Eid	12-Aug-19	Monday
Rakshabandhan/ Independence Day	15-Aug-19	Thursday
Janmashtami Holiday	22-Aug-19 to 25-Aug-19	-
Muharram	11-Sep-19	Wednesday
Gandhi Jayanti	02-Oct-19	Wednesday
Dusshera	08-Oct-19	Tuesday
Diwali Vacation + Reading Holiday 31 Oct. - Sardar Patel Jayanti	24-Oct-19 to 09-Nov-19	-

**Note:** Academic Calendar can be changed subjected to instructions from Higher Authority/Management.

  
**Registrar**  
**Atmiya University**  
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**ATMIYA UNIVERSITY, Rajkot**  
**Faculty of Science**  
**Academic Calendar for M.C.A. – Semester - III - Lateral**  
**Academic Year: ODD-2019-20**

Commencement of Semester: **05-08-2019**

Description / Examination	Start Date	End Date
Submission of Assignment -I	<b>Before 27-Sep-19</b>	
CIA Component Test-I (Theory)	<b>09-Oct-19</b>	<b>14-Oct-19</b>
Regular Examination Form	<b>15-Oct-19</b>	<b>22-Oct-19</b>
Submission of Assignment - II	<b>Before 26-Nov-19</b>	
CIA Component Test (Practical)	<b>Before 30-Nov-19</b>	
CIA Component Test-II (Theory)	<b>09-Dec-19</b>	<b>13-Dec-19</b>
Practical Semester End Examination	<b>16-Dec-19</b>	<b>19-Dec-19</b>
Theory Semester End Examination	<b>21-Dec-19</b>	<b>30-Dec-19</b>
Commencement of Semester-IV	<b>01-Jan-20</b>	

**List of Holiday:**

Name of General Holidays	Date	Days of Week
Bakri-Eid	<b>12-Aug-19</b>	Monday
Rakshabandhan/ Independence Day	<b>15-Aug-19</b>	Thursday
Janmashtami Holiday	<b>21-Aug-19 to 25-Aug-19</b>	-
Muharram	<b>11-Sep-19</b>	Wednesday
Gandhi Jayanti	<b>02-Oct-19</b>	Wednesday
Dussehra	<b>08-Oct-19</b>	Tuesday
Diwali Vacation + Reading Holiday 31 Oct. - Sardar Patel Jayanti	<b>24-Oct-19 to 06-Nov-19</b>	-
Christmas	<b>25-Dec-19</b>	Wednesday

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**Atmiya University**  
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**ATMIYA UNIVERSITY, Rajkot**  
**Academic Calendar for Semester - I**  
**Programs: All B.Sc., B.C.A., M.Sc., B.B.A., B.B.A.(Honors), B. Com, I-M.B.A.**  
**Academic Year: ODD-2019-20**

Commencement of Semester: **20-06-2019**

Description / Examination	Start Date	End Date
Submission of Assignment -I	<b>Before 09-Aug-19</b>	
CIA Component Test-I (Theory)	<b>13-Aug-19</b>	<b>21-Aug-19</b>
Regular Examination Form	<b>26-Aug-19</b>	<b>04-Sep-19</b>
Submission of Assignment - II	<b>Before 21-Sep-19</b>	
CIA Component Test (Practical)	<b>Before 28-Sep-19</b>	
Practical Semester End Examination	<b>07-Oct-19</b>	<b>12-Oct-19</b>
CIA Component Test-II (Theory)	<b>17-Oct-19</b>	<b>23-Oct-19</b>
Theory Semester End Examination	<b>11-Nov-19</b>	<b>26-Nov-19</b>
Commencement of Even Semester	<b>02-Dec-19</b>	

**List of Holiday:**

Name of General Holidays	Date	Days of Week
Bakri-Eid	<b>12-Aug-19</b>	Monday
Rakshabandhan/ Independence Day	<b>15-Aug-19</b>	Thursday
Janmashtami Holiday	<b>22-Aug-19 to 25-Aug-19</b>	-
Muharram	<b>11-Sep-19</b>	Wednesday
Gandhi Jayanti	<b>02-Oct-19</b>	Wednesday
Dusshera	<b>08-Oct-19</b>	Tuesday
Diwali Vacation + Reading Holiday 31 Oct. - Sardar Patel Jayanti	<b>24-Oct-19 to 09-Nov-19</b>	-

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**Atmiya University**  
**Rajkot**



**ATMIYA UNIVERSITY, Rajkot**  
**Faculty of Engineering & Technology**  
**Academic Calendar for Semester – I – All B.Tech & M.Tech Programs**  
**Academic Year: ODD-2019-20**

Commencement of Semester: **22-07-2019**

Description / Examination	Start Date	End Date
Submission of Assignment -I	<b>Before 18-Sep-19</b>	
CIA Component Test-I (Theory)	<b>23-Sep-19</b>	<b>28-Sep-19</b>
Regular Examination Form	<b>30-Sep-19</b>	<b>05-Oct-19</b>
Submission of Assignment - II	<b>Before 08-Nov-19</b>	
CIA Component Test (Practical)	<b>Before 19-Nov-19</b>	
CIA Component Test-II (Theory)	<b>26-Nov-19</b>	<b>06-Dec-19</b>
Practical Semester End Examination	<b>09-Dec-19</b>	<b>14-Dec-19</b>
Theory Semester End Examination	<b>16-Dec-19</b>	<b>28-Dec-19</b>
Commencement of Even Semester	<b>01-Jan-20</b>	

**List of Holiday:**

Name of General Holidays	Date	Days of Week
Bakri-Eid	<b>12-Aug-19</b>	Monday
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Christmas	<b>25-Dec-19</b>	Wednesday

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(Established under the Gujarat Private University Act 11, 2016)

Yogidham Gurukul, Kalwad Road, Rajkot - 360005, Gujarat (INDIA)

## Annexure - II

### Academic Calendar - 2019-20

### Even Semester (Summer - 2020)

**Registrar**  
**Atmiya University**  
**Rajkot**



**ATMIYA UNIVERSITY, Rajkot**  
**\*Revised Tentative Academic Calendar**  
**Semester – II & IV - UG & PG Programs of All Faculties**  
**Academic Year: EVEN-2019-20**

**\*Important:** This Academic Calendar is tentative in nature and Academic events mentioned therein depend on the C-19 Preventive guidelines for Lockdown/Unlock as stipulated by University/UGC/Govt. from time to time.

As per UGC & Govt.- Covid 19 SOP & Guidelines Tentative slots of conduction of Online / Offline Examination with Social Distancing

Description / Examination	Start Date	End Date
Remaining Practical Semester End / Supplementary Examination <b>Sem - 1 (Supplementary)</b> <b>Sem - 2 (Regular + Supplementary)</b> <b>Sem - 3 (Supplementary)</b> <b>Sem - 4 (Regular)</b>	June -2020	Aug-2020
CIA Component Test-II (Theory)	May-2020	June-2020
Theory Semester End / Supplementary Examination <b>Sem - 1 (Supplementary)</b> <b>Sem - 2 (Regular + Supplementary)</b> <b>Sem - 3 (Supplementary)</b> <b>Sem - 4 (Regular)</b>	June -2020	Aug-2020

**List of Holiday:**

Name of General Holidays	Date	Days of Week
Christmas	25-Dec-19	Wednesday
Makar Sankranti	14-Jan-20	Tuesday
Republicday	26-Jan-20	Sunday
Maha Shivratri	21-Feb-20	Friday
Dhuleti	10-Mar-20	Tuesday
Ram Navani	02-Apr-20	Thursday
Ambedkar Jayanti	14-Apr-20	Wednesday

**Note:** Academic Calendar can be changed subjected to instructions from Higher Authority/Management.

  
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