



ATMIYA UNIVERSITY

(Established under the Gujarat Private University Act II, 2018)

Yogidham Gurukul, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)

AU/Reg/SGRC/160724-1

Date: 16/07/2024

SC/ST Committee

Sub Committee of Grievance Redressal Committee

Term of Office	Periodicity of meeting and month
Tenure: 3 Years July-2024 to June-2027	2 times in a Year (Mar-Aug)

SN	Name	Affiliation	Designation in Committee	Remarks
1	Dr. Shiv K Tripathi	Vice-Chancellor	Invited Members	
2	Dr. Divyang D. Vyas	Registrar	Invited Members	
3	Ms. Kanchan Vadher	Management	Chairperson	
4	Mr. Vijay Chauhan	Pharmacy	Member	
5	Ms. Nidhi Vinzuda	Computer Engineering	Member	
6	Ms. Freny Maru	Civil Engineering	Member	
7	Ms. Nehal Dave	Computer Science	Member	
8	Mr. Rishabh Makwana	Mechanical Engineering	Member Secretary	

The Committee will commence its functions with immediate effect & shall meet at least 4 times in a Year or as on when required. The committee shall meet with the following objectives and other objectives as per the need.

Objectives:

- Ensure equal opportunities and social inclusion for individuals belonging to Scheduled Castes (SC) and Scheduled Tribes (ST) in all spheres, including education, employment, and governance.
- Monitor and implement affirmative action policies, such as reservations, to improve access to resources and representation for SC/ST communities.
- Address and prevent discrimination, harassment, or social exclusion based on caste or tribal affiliation by fostering awareness, inclusivity, and respect within the organization.
- Organize workshops, seminars, and training programs to sensitize members and create awareness about the challenges faced by SC/ST communities and ways to support them.
- Establish a safe, confidential, and accessible platform for SC/ST individuals to report grievances, seek support, and ensure timely resolution of issues impacting their rights and dignity.



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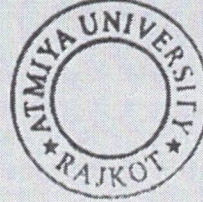
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The quorum for the same shall be of 50%. The committee shall report to the undersigned.

To,

1. Concern Staff Members through proper channel
2. PA to Registrar for necessary action




Registrar



Meeting Agenda & Notes

Committee Name	SC/ST Committee				
Meeting No.	1				
Date	02/03/2024	Time	02:00 pm To 3:30 pm	A.Y.	2023-2024
Venue	IQAC Board Room				

Agenda List

Agenda No.	Details
SCSTC-01-01	Welcome and Introductory Remarks
SCSTC -01-02	Importance of Committee
SCSTC -01-03	Review of admission and enrollment data for SC/ST students
SCSTC -01-04	Addressing grievances and complaints from SC/ST students and employees
SCSTC -01-05	Updates on implementation of government schemes and policies for SC/ST
SCSTC -01-06	Updates of notice boards and circulars regarding information for SC/ST students
SCSTC -01-07	Any other agenda with the permission of chair





Minutes of Meeting

Committee Name	SC/ST Committee		
Meeting No.	1		
Date	02/03/2024	Time	02:00 pm To 3:30 pm
Venue	IQAC Board Room		

Meeting Attendance

Sr.	Name	Designation	Absent/Present	Remarks
1	Ms. Kanchan Vadher	Chairperson	Present	
2	Mr. Rishabh D. Makwana	Member Secretary	Present	
3	Mr. Vijay Chauhan	Member	Present	
4	Ms. Nidhi Vinzuda	Member	Present	
5	Ms. Freny Maru	Member	Present	
6	Ms. Nehal Dave	Member	Present	

Minutes of Meeting

Agenda No.	Details
SC-02-01	Ms. Kanchan Vadher welcomed all the members.
SC-02-02	Ms. Kanchan Vadher appreciated efforts of the committee for the previous work and task given.
SC-02-03	All the members were assigned to check and update notice boards and circulars regarding new information for SC/ST students
SC-02-04	All the members discussed and reviewed the university policies and procedures for SC/ST inclusivity
SC-02-05	All the members were asked by the chairperson to give input on Future activities and planning for awareness campaigns, mentorship programs and workshops for SC/ST students
SC-02-06	Members have given the suggestions to arrange Scholarships and financial assistance programs
SC-02-07	The member secretary has given vote of thanks to all the members

Signature of Chairperson





Minutes of Meeting

Committee Name	SC/ST Committee		
Meeting No.	1		
Date	02/03/2024	Time	02:00 pm To 3:30 pm
Venue	IQAC Board Room		

Meeting Attendance

Sr.	Name	Designation	Sign
1	Ms. Kanchan Vadher	Chairperson	
2	Mr. Rishabh D. Makwana	Member Secretary	
3	Mr. Vijay Chauhan	Member	
4	Ms. Nidhi Vinzuda	Member	
5	Ms. Freny Maru	Member	
6	Ms. Nehal Dave	Member	

